

**Ryan White Program  
Service Delivery Guidelines  
Fiscal Year 2010-2011  
(Year 20)**

**Section IV –  
Licensing & Accreditation  
Requirements**



*Miami-Dade County  
Office of Grants Coordination*

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## **RYAN WHITE PROGRAM LICENSING AND ACCREDITATION REQUIREMENTS**

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### **GENERAL LICENSING REQUIREMENT FOR ALL RYAN WHITE PROGRAM-FUNDED SERVICES**

Provider possesses appropriate occupational licensing from Miami-Dade County and other applicable incorporated areas (i.e., City of Miami, City of Miami Beach, etc.).

### **ADDITIONAL LICENSING/ACCREDITATION REQUIREMENTS (Listed by specific service category, in order of priority):**

#### **Outpatient Medical Care (Primary & Specialty Care) [including Minority AIDS Initiative (MAI):**

Provider may be accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO). Individual caregivers are licensed by the Florida Department of Business and Professional Regulation within the appropriate professional board (i.e., Physicians, Nurse Practitioners, Registered Nurses, etc.). All physicians possess a Controlled Substance Registration License (DEA Certification) for dispensing controlled substances. Individuals providing nutritional counseling are Registered Dietitians (RD). A Registered Dietitian Eligible (RDE) may provide nutritional counseling under the supervision of a Registered Dietitian.

#### **Prescription Drugs (including MAI)**

Provider's Part A or MAI-funded pharmacists are registered pharmacists with the Florida Department of Business and Professional Regulation. In addition, Provider's pharmacists possess a Controlled Substance Registration License (DEA Certification).

#### **Oral Health Care**

Provider's Part A-funded dentists are licensed to practice dentistry by the Florida Department of Business and Professional Regulation and possess a Controlled Substance Registration License (DEA Certification) for dispensing controlled substances.

#### **Mental Health Therapy/Counseling (Levels I and/or II)**

Provider's counselors providing Level I services are mental health professionals that possess postgraduate degrees in psychology or counseling (PhD, EdD, Psy.D), and are licensed by the State of Florida Department of Business and Professional Regulation as a LCSW, LMHC, or LMFT to provide such services.

Provider's counselors providing Level II services possess Master's degrees in psychology, psychotherapy, or counseling (MS, MA, MSW, M.Ed.), and are licensed by the State of Florida Department of Business and Professional Regulation as a LCSW, LMHC, or LMFT to provide such services.

## RYAN WHITE PROGRAM LICENSING AND ACCREDITATION REQUIREMENTS

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### **ADDITIONAL LICENSING/ACCREDITATION REQUIREMENTS (continued):**

#### **Substance Abuse Counseling – Residential Treatment (including MAI)**

Provider's residential treatment sites are licensed by the Florida Department of Health as a Residential Substance Abuse Treatment facility. If food is prepared on site, the facility will have a food service license from the Miami-Dade County Health Department. All caregivers providing direct counseling services possess *postgraduate degrees* in the appropriate counseling-related field, and, preferably, are a *certified addiction professional* (CAP).

#### **Substance Abuse Counseling – Outpatient**

Provider's outpatient treatment sites are licensed by the Florida Department of Health as an Outpatient Substance Abuse Treatment facility. All counselors providing Level I substance abuse counseling services possess *postgraduate degrees* in the appropriate counseling-related field, and, preferably, are a *certified addiction professional* (CAP). Non-certified personnel providing Level I or Level II outpatient substance abuse counseling services are supervised by a professional with appropriate Level I credentials.

#### **Home Delivered Meals**

Provider's meal preparation facility is licensed by the State of Florida Department of Business and Professional Regulation. Provider's van drivers possess a current, valid, and class-appropriate State of Florida driver's license.

#### **Psychosocial Support Services (Levels III and IV, and/or Pastoral Care)**

**All initial assessments and assignments to subsequent therapy/counseling levels will be done by a licensed Level I or Level II mental health professional. If counseling is provided by a non-licensed professional and/or peer counselor, oversight and supervision must be conducted by a licensed professional or a professional exempt from licensing under F.S. 491.014. The supervisor will approve and sign progress notes, mini-evaluations, and referrals.**

Provider's Level III counselors hold a Bachelor's degree, or are unlicensed with a Master's degree in an appropriate counseling-related field.

Provider's Level IV staff consists of trained and supervised HIV-infected or affected peers to provide supportive counseling. Activities include forming or strengthening support groups and other areas appropriate for individual and group socio-emotional support related to conditions and situations stemming from a client's HIV status.

## **RYAN WHITE PROGRAM LICENSING AND ACCREDITATION REQUIREMENTS**

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### **ADDITIONAL LICENSING/ACCREDITATION REQUIREMENTS (continued):**

#### **Psychosocial Support Services (cont'd)**

Provider's pastoral care counselors hold a Master's degree in theology, philosophy, social work, psychology, or a related field from an accredited institution. Provider's pastoral care counselors have completed at least four units (1,600 hours or one full year) in clinical pastoral education (CPE) in an institution accredited by one of the following professional associations: the Association of Clinical Pastoral Education, National Association of Catholic Chaplains, National Association of Jewish Chaplains, American Institute of Islamic Studies, or Canadian Association of Pastoral Education.

#### **Transportation Services (Vans)**

Provider's van drivers possess a current, valid, and class-appropriate State of Florida driver's license.

#### **Legal Assistance**

Provider's attorneys providing legal assistance to eligible Ryan White Program clients are licensed by the Florida Bar Association. Provider's attorneys practicing in federal court are licensed by the South Florida U.S. District Court for the Southern District. Only civil cases are allowed under the Ryan White Program.

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