



**Care and Treatment Committee Meeting
 United Way Ansin Building
 3250 SW 3rd Avenue, Ryder Conference Room
 June 17th, 2009**

Approved June 22nd, 2009

#	Committee Members	Present	Absent
1	Alonso, Delmiro (Eddie)	X	
2	Dow, John		X
3	Fernandez, Frances		X
4	Heredia, Ozzie	X	
5	Kubilus, Barbara	X	
6	Lanatta, Ceci		X
7	Lugo, Mildred del S.	X	
8	McGowan, Ed		X
9	McGuirk, John		X
10	Mills, Vanessa	X	
11	Ramos, Lori	X	
12	Robinson, Louis	X	
13	Rodriguez, Blanche	X	
14	Sandrock, Robert	X	
15	Siclari, Rick	X	
16	Smith, Rev. Leroy, Jr.		X
17	Wall, Daniel T.	X	
18	West, Martia	X	
19	Williams, Michael		X
Quorum = 8			

Guests	
Jorja Bailey	Charlie LeClair
Janice Bouyer	Sergio Lindarte
Henry Boza	Barbara Messick
Jocelyne Coles	Lisa Metsch
Frederick Downs, Jr.	Miriam Nichols
John Eaton	Jasmin O'Neale-Lewis
Jeanne Edma	Gilberto Pino
Vilma Gomez	Betty Rolle
Rebeca Gonzalez	Anneliese Savinovich
Ronald Hall	George Tamayo
Rolando Hallmon	Lonnie Wooten
Kevin Hurley	
Robert Hyde	
Yves Jeanty	
Staff	
Ariela Eshel Bernstein	Robert Ladner
Christina Bontempo	Susy Martinez
Petra Brock-Getz	Sandra Sergi
Beth Hayden	Kimberly Tardalo
Marlen Hernandez	

I. Call to Order/Introductions

The chair elect, Louis Robinson, called the meeting to order at 9:20 a.m.; he welcomed everyone and called for a moment of silence for those affected by HIV/AIDS. Mr. Robinson asked for introductions.

II. Resource Persons

Mr. Robinson indicated Behavioral Science Research (BSR) staff as resource individuals.

III. Review Agenda

The committee reviewed the agenda.

IV. Review/Approve Minutes

The committee reviewed the minutes of May 7th, 2009.

Motion to accept the minutes of May 7th, 2009 as presented.

Moved: Dan Wall

Seconded: Rick Siclari

Motion: Passed

V. Standing Business

▪ *Ryan White Program*

Carla Valle-Schwenk

The award notices for Fiscal Year 19 have been sent out. The Office of Grants Coordination (OGC) is moving to a different office within the same building, the phone number should remain the same.

▪ *Ryan White Part B*

John Eaton

There was an \$80,000 increase in funding. The three existing contracts with Jackson Health Systems have been re-executed. A new Request for Proposal (RFP) will likely be released this year, the date is pending.

A presentation was given at the Partnership meeting regarding the Statewide Comprehensive Statement of Need (SCSN). Services ranked in order of importance by respondents are as follows: medication, ambulatory medical care, case management, oral health care, mental health counseling, treatment adherence, health insurance, substance abuse treatment, health education risk reduction, housing and transportation.

▪ *SFAN General Revenue (GR)*

Anneliese Savinovich

The demographic report for three quarters from July 1st to March 31st was released. A total of 3,882 clients have been served; 40% female and 60% male.

Based on reported numbers, as of June 16th, revenues match expenses. However, the funds for long term care were drawn down after four months. AIDS Pharmaceutical Assistance services were overspent; 148% of the budgeted amount was spent.

Ms. Savinovich acknowledged the case managers' hard work and reported that more case managers will be hired in the near future.

▪ *Medical Care Subcommittee Report*

Marlen Hernandez

Two new members, Eddie Orosco and Carla Valle-Schwenk, were elected.

A special presentation was given by Dr. Jeffrey Beal, Medical Director of the AETC, who provided the subcommittee an overview of chart based reviews conducted at Miami-Dade County Ryan White Outpatient Medical Care agencies during the past fiscal year. The reviews identified strengths and opportunities for improvements in patterns of care and clinical operations. Overall, the guidelines were followed; nevertheless, there is room for improvement. The AETC will be offering technical assistance and training for Outpatient Medical Care providers during the current year.

The composition of the ADAP Formulary Workgroup was announced. In 2008 the Partnership requested the Department of Health include Partnership representation on the ADAP workgroup. The Department of Health selected a County Health Department pharmacist as the official Miami-Dade County representative on the workgroup. The subcommittee requested that staff invite him to join the subcommittee.

The subcommittee was informed that the ADAP program has received a \$5 million reduction in this year's allocation; additional funding may be available should there be a shortfall.

ADAP enrollment sites were discussed. A letter was requested to be written to Lorraine Wells, State ADAP Director, requesting a response as to why all Ryan White Medical Case Management agencies cannot be regarded as ADAP enrollment sites.

Motion to send a letter to Lorraine Wells requesting clarification as to why all Ryan White Program Medical Case Management agencies cannot be regarded as ADAP enrollment sites.

Moved: Dan Wall

Seconded: Ozzie Heredia

Motion: Passed

Clarifications to the Ryan White Part A Prescription Drug Formulary were reviewed. The B-complex multivitamin Berocca is no longer manufactured in the United States which makes it ineligible for inclusion on the formulary. However, B-complex multivitamins were deemed still necessary and therefore the subcommittee made a motion to retain B-complex multivitamins, without the name brand distinction.

Motion to retain the B-complex multivitamin on the Ryan White Part A Drug Formulary.

Moved: Dan Wall

Seconded: Robert Sandrock

Motion: Passed

On the current formulary, the brand name drug listing for Benzoyl Peroxide is Benzamycin. The correct brand name drug is Benzac. It was recommended that the correction to the brand name be made and it was also recommended to remove the 5% and 10% strength distinction.

Motion to correct the Ryan White Part A Drug Formulary under Benzoyl Peroxide to the correct brand drug name, Benzac, and to remove the 5% and 10 % strength distinction.

Moved: Dan Wall

Seconded: Ozzie Heredia

Motion: Passed

- *Communities Advocating for Emergency AIDS Relief (CAEAR) Coalition Update* Rick Siclari

Mr. Siclari reported that currently, in Washington, DC, healthcare reform is the main focus and the Ryan White Program Reauthorization has taken a back seat. The current reauthorization sunsets in September 2009. The importance of the Ryan White Program is not being discussed as part of health care reform; more attention needs to be brought to the issue. More than 200 advocate groups have signed the Community Consensus Letter pushing for a three year authorization with minor changes. A Harvard Law graduate who specializes in Health Systems Management reported to the CAEAR Coalition that there needs to be more talk about programs like Ryan White so that they do not get rolled into programs like Medicaid or Medicare during changes brought by the healthcare reform.

VI. New Business – Needs Assessment

- *Access and Utilization of Oral Health Care by Low Income Persons Living with HIV* Dr. Lisa Metsch

A presentation (copy on file) was given introducing the rationale and methods for Project SMILE funded by the National Institute of Dental & Craniofacial Research and Project Miami-Dade Dental Access Program (MDAP). Screening and baseline data from Project SMILE that address need, utilization, patterns and barriers to accessing dental care were reviewed. Early findings from Project MDAP were presented.

- *Workbook Overview* Marlen Hernandez

Partnership and Care and Treatment Committee members will receive a Needs Assessment Workbook, which they are responsible for bringing to each meeting. A new table of contents, agenda and evaluation will be distributed at each meeting. Question cards are available for any participant and should be given to staff at the end of each meeting to be addressed at the following meeting. Flash cards, to aid the flow of discussion, are also available; each card has guidance for usage on the back.

- *Planning Council Responsibilities for Needs Assessment* Beth Hayden

A Planning Council Responsibilities presentation (copy on file) was given on the roles and responsibilities of the Partnership during the needs assessment process according to HRSA expectations. The presentation

detailed the five components of the needs assessment and the processes for completing them.

- *Procedure Review and Process Approval*

Marlen Hernandez

The 2009 Priorities Setting and Allocations Meeting Procedures (copy on file) were reviewed; this was a refresher for members who are experienced with these procedures and a clarification for those unfamiliar with them. Members voted to accept the document.

Motion to accept the 2009 Priorities Setting and Allocations Meeting Procedures.

Moved: Lori Ramos

Seconded: Ozzie Heredia

Motion: Passed

- *Statewide Coordinated Statement of Need*

John Eaton

The State of Florida service priorities based on the HIV/AIDS Patient Care Comprehensive Plan (see page two) and Statewide Coordinated Statement of Need 2009-2012 (copy on file), was read into the record. The committee was charged with considering these priorities as part of their priority setting process.

- *Comprehensive Plan Goals and Objectives Update*

Christina Bontempo

An overview of the Miami-Dade HIV/AIDS Partnership 2009-2011 Comprehensive Plan for HIV/AIDS Goals and Objectives update presentation (copy on file) was given. The two goals assigned by the Strategic Planning Committee to the Care and Treatment Committee and their corresponding objectives and activities were reviewed. The objectives for which the Care and Treatment Committee is responsible are: 1) *Improve collaboration among HIV/AIDS providers across the continuum of care*, which will be reviewed following needs assessment; and 2) *Use education and communication to prepare providers for changes in the epidemic*, which is ongoing.

- *Special Populations Review: Five Key Miami-Dade PLWHA Populations of Interest to HRSA*

Robert Ladner

A presentation was given on the Five Key Miami-Dade PLWHA Populations of Interest to HRSA (copy on file). The groups are important for Ryan White Program services planning because of high costs of service delivery, multiple co-morbidities and difficulties accessing the network of care and/or remaining compliant in care. The populations are as follows: Haitians, substance abusers, black/African American, Hispanic men who have sex with men (MSM) and women of childbearing age.

- *Miami-Dade County HIV/AIDS Epidemiological Data*

Beth Hayden

A presentation (copy on file) on Miami-Dade County HIV/AIDS epidemiological data was given to provide a current picture of the HIV/AIDS epidemic in Miami-Dade County based on counseling and testing data including: newly diagnosed HIV/AIDS cases in 2008, the prevalence of HIV/AIDS cases in 2008, trends and comparisons to the data of previous years. The official prevalence figure for HIV and AIDS in 2008 was 23,717.

- *Ryan White Program Demographics Year 18*

Ariela Eshel Bernstein

A presentation (copy on file) on Ryan White Program demographics for Year 18 was given. Overall 9,630 clients were served by the Ryan White Program during Year 18. The data was broken down into gender, race/ethnicity, age, exposure category, disease level, income level and insurance level/source, and compared to data from recent years.

- *Evaluation*

Attendees were asked to fill out the evaluations and return them to staff.

VII. Announcements

Staff announced that the question cards submitted at this meeting will be answered at the next meeting and members were asked to RSVP and arrive on time.

VIII. Next Meeting

The next meeting is June 22nd, 2009 at the United Way Ansin Building.

IX. Adjournment

The meeting adjourned at 2:00 p.m.