



**Community Coalition Committee Meeting
Behavioral Science Research, 2121 Ponce de Leon Boulevard, Suite 230
March 30th, 2009 Minutes**

Approved April 27th, 2009

#	Members	Present	Absent
1	Burton, Richard S., Jr.	X	
2	Hallmon, Rolando		X
3	Jauregui, Jocelyn	X	
4	Jones, Sandra	X	
5	McGowan, Ed	X	
6	Osorio, Blanche	X	
7	Robinson, Louis	X	
8	Sheffield, Lisa		X
9	Sheldon, Andrea	X	
10	Spann, Annette		X
11	Tamayo, George	X	
12	Waterman, Cheryl	X	
Quorum = 5			

Guests	
Alberto Bermudez	Jorge Real
Dedra Brown	Hilda Rivera
Marta Casteneda	Judith Sarmiento
Dashia Dawson	Diamond Taylor
Robert Hyde	Edwin Torres
Charles LeClair	
Carlos Alberto Marin	
Gloria Pollard	
Margarita Pardo	
Staff	
Christina Bontempo	
Kimberly Tardalo	

I. Call to Order/Introductions

The chair, Cheryl Waterman, called the meeting of the Community Coalition Committee to order at 6:05 p.m. She welcomed everyone and asked for introductions.

II. Identify Resource Persons

Ms. Waterman indicated Behavioral Science Research (BSR) staff as resource individuals.

III. Review Agenda

The committee reviewed the agenda; Louis Robinson and Christina Bontempo were added to announcements.

IV. Review/Approve Minutes

The committee reviewed the minutes of February 23rd, 2009.

Motion to accept the minutes of February 23rd, 2009, as presented.

Moved: Ed McGowan

Seconded: Louis Robinson

Motion: Passed

V. Membership

▪ **Committee Member Applicants**

The committee received applications for membership from Dedra Brown, Dashia Dawson, Hilda Rivera, Diamond Taylor and Edwin Torres; the applicants introduced themselves and members voted to accept the applications.

Motion to accept Dedra Brown as a member of the Community Coalition Committee.

Moved: Andrea Sheldon

Seconded: Louis Robinson

Motion: Passed

Motion to accept Dashia Dawson as a member of the Community Coalition Committee.
Moved: Louis Robinson **Seconded: Andrea Sheldon** **Motion: Passed**

Motion to accept Hilda Rivera as a member of the Community Coalition Committee.
Moved: Louis Robinson **Seconded: Andrea Sheldon** **Motion: Passed**

Motion to accept Diamond Taylor as a member of the Community Coalition Committee.
Moved: Louis Robinson **Seconded: Jocelyn Jauregui** **Motion: Passed**

Motion to accept Edwin Torres as a member of the Community Coalition Committee.
Moved: Louis Robinson **Seconded: Richard S. Burton, Jr.** **Motion: Passed**

▪ **Vacancies**

Members reviewed the detailed vacancy report (copy on file) provided in today's meeting materials.

VI. Standing Business

▪ **Community Events Update**

- ***Jessie Trice Community Health Center Health Fair*** - *Ed McGowan*

The event was extremely well organized and had a wide variety of health screenings. There was a good turnout and many signatures were collected.

- ***AIDS Walk Miami***

The AIDS Walk Miami is on April 19th from 7:00 a.m. to 1:00 p.m. at the Miami Beach Botanical Gardens. To register with the Miami-Dade HIV/AIDS Partnership Team attendees can contact staff or register at www.careresource.org and click the AIDS Walk link. Several members expressed interest in volunteering; staff will confirm. Ms. Waterman reported that there is free parking for the event.

- ***Community Awareness Health Fair***

The Community Awareness Health Fair is on April 25th from 10:00 a.m. to 2:00 p.m. at the Philadelphia Evangelical Baptist Church, 1000 NW 111th Street, Miami, FL 33168. Members decided to host a table at the event.

Motion to host a Partnership table at the Community Awareness Health Fair.
Moved: George Tamayo **Seconded: Louis Robinson** **Motion: Passed**

Staff will send out volunteer forms to find out availability of members to staff the tables at these events.

- ***Coalition for Community Mobilization***

The Coalition for Community Mobilization does the planning, organizing and fund raising for several HIV/AIDS related community events. In the past, Mr. Robinson has been officially elected as the Partnership representative for the Coalition; members agreed that Mr. Robinson should be re-elected.

Motion for Louis Robinson to be the official Partnership representative for the Coalition for Community Mobilization.
Moved: Ed McGowan **Seconded: Richard S. Burton, Jr.** **Motion: Passed**

Members discussed interest in learning how to contact appropriate government officials regarding HIV/AIDS related legislation. Ed McGowan will send a link detailing this information to staff for distribution.

There is a Voices Conference on May 16th to 19th; Ms. Brown will attend and report back to the committee. For more information visit www.aids-alliance.org/education/voices/.

- **Recruitment Strategies**

- ***Invitation to Peer Educators***

Members reviewed the revised invitation to Peer Educators and decided it is ready to be sent.

Motion to approve the invitation to Peer Educators.

Moved: George Tamayo

Seconded: Louis Robinson

Motion: Passed

- ***Other Strategies***

No other strategies were discussed.

- **Incentive Items**

- ***T-shirt Redesign***

Members reviewed the two t-shirt design options again and discussed that it may be more productive to spend the money on incentives which go to potential members rather than on t-shirts which go only to current members. Some suggestions were water bottles, pill bottles, license plate covers and bumper stickers. Staff will look into prices and readdress the issue at the April meeting.

VII. New Business

- **Priority Setting and Resource Allocations**

Christina Bontempo gave a presentation on the Ryan White Part A funded services and explained priority setting and resource allocation. During the annual needs assessment the Care and Treatment Committee reviews the services and ranks them in order of importance; this is called priority setting. During that time the committee also reviews the budget and decides how much funding to allot to each service based on the previous years' expenditures; this is called resource allocation.

- **Persons Living with HIV/AIDS (PLWHA) Expense Report Update**

Christina Bontempo updated the committee on three changes to the PLWHA expense report. Effective March 1st the mileage reimbursement rate is \$0.55 per mile, expenses submitted more than four months after the expense date will not be reimbursed and members should allow up to 15 days for processing.

- **Remaining 2009 Meeting Topics**

Members discussed addressing how to contact legislators, stigma, disclosure, and the Health Resources and Service Administration Recruitment Manual as meeting topics beginning in July.

▪ **Remaining 2009 Training Topics**

- ***South Florida Provider Coalition/Mental Health and Substance Abuse Resources***

This item will be addressed at the April meeting.

- ***Tibotec Therapeutics Community Liaison Education Programs***

This item will be addressed at the April meeting.

VIII. Announcements

Mr. Robinson announced that the Oasis Conference had a great turnout and excellent speakers.

Robert Hyde announced that the Jewish Community Center is hosting a dinner for \$19 on April 5th at 6:00 p.m. for the nondenominational Jewish AIDS Network.

Mr. Hyde announced the 9th Annual Oscar Thomas Black Art Show on April 3rd; he will give details to staff for dissemination.

Mr. Robinson asked attendees to review the Miami-Dade Public Schools AIDS Awareness Week fliers.

Staff asked members to review the additional fliers (copies on file) in today's meeting materials.

IX. Next Meeting Date

The next meeting is April 27th, 2009 at BSR.

X. Adjournment

Cheryl Waterman adjourned the meeting at 8:05 p.m.