



**Community Coalition Committee Meeting
Behavioral Science Research, 2121 Ponce de Leon Boulevard, Suite 230
July 27th, 2009 Minutes**

Approved August 31st, 2009

| # | Members | Present | Absent |
|-------------------|-------------------|---------|--------|
| 1 | Brown, Dedra | X | |
| 2 | Dawson, Dashia | | X |
| 3 | Hallmon, Rolando | | X |
| 4 | Jauregui, Jocelyn | X | |
| 5 | Jones, Sandra | X | |
| 6 | McGowan, Ed | X | |
| 7 | Osorio, Blanche | | X |
| 8 | Rivera, Hilda | X | |
| 9 | Robinson, Louis | X | |
| 10 | Spann, Annette | | X |
| 11 | Tamayo, George | X | |
| 12 | Taylor, Diamond | | X |
| 13 | Torres, Edwin | | X |
| 14 | Waterman, Cheryl | X | |
| Quorum = 6 | | | |

| Guests | |
|--------------------|------------------|
| Aleida Avila | Judith Sarmiento |
| Nohuel Boley | |
| Marta Casteñeda | |
| Ivonne del Valle | |
| Robert Hyde | |
| Miriam Nichols | |
| Damarys Parada | |
| Gloria Pollard | |
| Donna Sabatino | |
| Staff | |
| Christina Bontempo | |
| Kimberly Tardalo | |
| | |
| | |
| | |

I. Call to Order/Introductions

The chair, Cheryl Waterman, called the meeting of the Community Coalition Committee to order at 6:20 p.m. She welcomed everyone and asked for introductions.

II. Identify Resource Persons

Ms. Waterman indicated Behavioral Science Research (BSR) staff as resource individuals.

III. Review Agenda

The committee reviewed the agenda; Louis Robinson and staff were added to announcements.

IV. Review/Approve Minutes

The committee reviewed the minutes of April 27th, 2009.

Motion to accept the minutes of April 27th, 2009, as presented.

Moved: Ed McGowan

Seconded: Louis Robinson

Motion: Passed

V. Membership

▪ **Report**

Cheryl Waterman

Miriam Nichols was appointed to the Partnership by the Mayor to serve in the Mental Health Care Provider seat; she will be appointed to the Community Coalition Committee at the August 10th Partnership meeting.

Blanche Osorio has missed the last three meetings. She has been regularly communicating with staff that health reasons have kept her from participating (including at tonight's meeting). She is very interested in keeping her seat on the committee and intends to participate as her health allows.

Motion to retain Blanche Osorio as a member of the Community Coalition Committee.

Moved: Louis Robinson

Seconded: Ed McGowan

Motion: Passed

A complete list of vacancies is in today's meeting materials. All committees and the full Partnership have vacancies. Members were asked to advise staff of anyone they can contact directly to fill vacancies.

VI. Standing Business

▪ **Chair Elect Elections**

Dedra Brown was nominated and accepted the nomination for Community Coalition Committee chair elect. Members filled out and voted to accept the ballot; Ms. Brown was unanimously elected.

Motion to accept the ballot for chair elect as presented.

Moved: Louis Robinson

Seconded: Sandra Jones

Motion: Passed

▪ **Community Events Update**

- ***SIDA***

Christina Bontempo

The SIDA conference will be held on October 8th from 8:00 a.m. to 6:00 p.m. at the James L. Knight Convention Center, 400 SE 2nd Avenue.

- ***Positive in Paradise***

Louis Robinson

Louis Robinson reported that the First Annual Heterosexual "Positive in Paradise" weekend social celebration will be held on the weekend of September 18th at the Riverside Hotel on Las Olas Boulevard, Fort Lauderdale; see <http://twepositiveinparadise.com/> for details.

- ***Coalition for Community Mobilization (CCM)***

Louis Robinson

Mr. Robinson reported that CCM meetings are held every other Thursday at 3:00 p.m. at the Hosanna Baptist Church across from the Caleb Center.

- ***Peer Center Webcast***

Christina Bontempo

A web cast will be held on August 5th from 2:00 p.m. to 3:30 p.m. on <http://careacttarget.org/habconferences.asp>.

▪ **Incentive Items**

Members discussed purchasing incentive items to assist with recruitment; they reviewed the results from a survey taken on incentive preference at the last meeting. It was agreed that the budgeted amount should be reduced by 5%. The items to be purchased include tote bags, pens and water bottles; t-shirts and hats will be available to members actively participating in recruitment.

Motion to reduce the total budget by five percent.

Moved: Louis Robison

Seconded: Dedra Brown

Motion: Passed

Motion to accept the spreadsheet, with the changes discussed.

Moved: Ed McGowan

Seconded: Louis Robinson

Motion: Passed

The accepted spreadsheet follows:

| Partnership Incentives | | | |
|------------------------|--------|-------------------|----------------------|
| ITEM | Cost | Quantity | TOTAL including Fees |
| Tote Bags | \$1.44 | 500 | \$850 |
| Pens | \$0.45 | 1000 | \$525 |
| Water Bottles | \$1.75 | 150 | \$330 |
| Red Ribbon Buttons | | 2000 | \$900 |
| Red Ribbon Stickers | | 2000 | \$110 |
| T-Shirts | \$4.65 | 70 S/M/L combo | \$326 |
| Baseball Caps | \$2.93 | 44 | \$129 |
| Subtotal | | | \$3,169 |
| Partnership Postcards | | 5000 | \$200 |
| Partnership Brochures | | 1500 | \$600 |
| Provider Brochures | | 1500 | \$600 |
| Total | | | \$4,569 |
| Budget | | | ± \$5000 |

▪ **Recruitment Planning**

Attendees discussed recruitment strategies and decided to hold two smaller meetings prior to the next committee meeting for Partnership and Ryan White Program training to prepare members for actively recruiting PLWHA members. The meetings are open to the public and are tentatively scheduled for August 18th at 10:00 a.m. at BSR and August 19th at 6:00 p.m. at Concept House.

Motion to accept the dates, times and locations for these Partnership and Ryan White Program trainings, as noted above.

Moved: Louis Robinson

Seconded: Ed McGowan

Motion: Passed

Members reviewed a sample questionnaire that may be administered at recruitment events prior to handing out incentive items.

The committee discussed skipping their September meeting and spending their committee hours in the field to recruit new members.

VII. Announcements

Ms. Bontempo announced that the revised Partnership website, www.aidsnet.org, will be launched on July 30th at the Provider Forum; she encouraged attendees to review the site and send suggestions.

Hilda Rivera announced that she is starting a support group for HIV positive Hispanic women called Diamonds in the Rough on the first Friday of every month at the University of Miami. The first meeting will be on August 7th from 11:00 a.m. to 1:00 p.m.; lunch will be provided.

An announcement was made regarding the passing of Thomas Hanson, a friend to many members and a regular guest at meetings. Members expressed their sorrow; staff will distribute details regarding any service held to remember Mr. Hanson should they be made aware of one.

VIII. Next Meeting Date

The next meeting is August 31st, 2009 at BSR.

IX. Adjournment

Motion to adjourn.

Moved: George Tamayo

Seconded: Ed McGowan

Motion: Passed

The meeting was adjourned at 7:45 p.m.