



**MIAMI-DADE
HIV/AIDS PARTNERSHIP
Executive Committee Meeting
Behavioral Science Research, 2121 Ponce de Leon Boulevard, Suite 230
March 4th, 2008 Minutes**

Approved April 7, 2008

#	Members	Present	Absent	Guests
1	Batts, Metris	X		Theresa Fiaño
2	Burton, Richard Sullivan, Jr.		X	Maritza Perpina
3	Downs, Frederick	X		Dan Wall
4	Hallmon, Rolando		X	
5	Robinson, Louis	X		
6	Smith, Leroy, Jr.	X		
7	Taquechel, Orlando		X	Staff
8	Waterman, Cheryl	X		Christina Bontempo
9	Williams, Stephen	X		Beth Hayden
10	Vacant: Chair elect (SP)			Marlen Hernandez
				Bob Ladner
				Kim Tardalo
Quorum =4				

I. Call to Order/Introductions

The chair, Louis Robinson, called the meeting of the Executive Committee to order at 10:08 a.m. Mr. Robinson welcomed everyone and asked for introductions.

II. Resource Persons

Mr. Robinson indicated Behavioral Science Research staff as resource individuals.

III. Review Agenda

The committee reviewed the agenda.

IV. Review/Approve Minutes

The committee reviewed the minutes of October 2nd, 2007.

Motion to approve the minutes of October 2nd, 2007, as presented.

Moved: Rev. Leroy Smith, Jr.

Seconded: Frederick Downs

Motion: Passed

V. Membership

- **Partnership and Committee Vacancy Report**

Mr. Robinson asked the committee to review the vacancy report (copy on file).

VI. New Business

- **ADAP Letter Review**

The committee received a draft copy of the letter regarding the restructuring of the AIDS Drug Assistance Program (ADAP) Workgroup. Dan Wall explained that the draft includes an explanatory paragraph since the letter will be distributed to some people who are not familiar with ADAP, the Partnership, or the connection between the them. The committee made the following changes:

- Change the date to March 10, 2008

- Second paragraph, second sentence, change “. . . lack attendance . . .” to “. . . lack of attendance . . .”
- First bullet, change to “Rather than reconstituting the membership of the Workgroup entirely, consider addressing attendance issues . . .”
- Second bullet, second sentence, change “. . . since it the largest . . .” to “. . . since it is the largest . . .”
- Change first reference to ADAP to “AIDS Drug Assistance Program (ADAP)”
- Change first reference to PLWHA to “Persons Living With HIV/AIDS (PLWHA)”

Staff will verify the mailing address and correct it as necessary; the County will review the “cc” list and modify it as necessary; Assistant County Attorney Terrence Smith will review the final draft.

Motion to accept the letter, with the changes noted above, pending a review by Terrence Smith.

Motion: Frederick Downs

Seconded: Metris Batts

Motion: Passed

▪ **Florida Ryan White Program Annual Meeting Representation**

The Florida Ryan White Program Annual Meeting is on March 26th and 27th; traditionally the chair attends to represent the Partnership; however, Rolando Hallmon is unavailable. The only candidate for chair elect, John McGuirk, will already be attending, for Walgreen’s Pharmacy. The committee decided that if the chair elect is already attending it would be best to send another Partnership representative as well. Louis Robinson offered to attend the event.

Motion to have Louis Robinson represent the Partnership at the Florida Ryan White Program Annual Meeting on March 26th and 27th.

Motion: Frederick Downs

Seconded: Rev. Leroy Smith, Jr.

Motion: Passed

Theresa Fiaño reported the Health Resources and Service Administration (HRSA) sponsored Ryan White Conference will be in Washington, DC in August. A Partnership representative will need to attend this event along with Ms. Fiaño and Bob Ladner. Additional information will follow.

VII. Announcements

Ms. Fiaño announced that the County has received the Fiscal Year 2008/2009 grant award of \$22,440,528, \$16,140,327 in formula funding and \$6,427,201 in supplemental funding. The supplemental funding is \$56,000 less than the County received last year. After administrative costs, \$19,778,376 will be available for allocation; however, the Partnership has already obligated \$20,010,997. The \$232,000 in over-obligated funds should be offset by one provider not renewing its contract for \$100,000, and by another provider returning \$95,000 for discontinued home health care service. The Partnership may choose to continue the home health care service through another provider. Although the grant is less than last year’s, it is difficult to tell how well Miami-Dade County did compared to other Eligible Metropolitan Areas until the Communities Advocating Emergency AIDS Relief (CAEAR) Coalition releases side-by-side comparisons of awards.

The first part of the Minority Aids Initiative (MAI) grant was submitted; the second part is due on March 21st. It is a non-competitive award; Miami-Dade County will receive \$31,729 less than last year. One provider is not renewing its MAI contract which will help offset the decreased award. The County has requested that the provider submit a transition plan for their clients.

The County executed twelve contract amendments to ensure spending down through bulk drug purchases.

Mr. Robinson thanked the County and staff for their assistance.

VIII. Next Meeting

The next meeting is April 7th, 2008 at Behavioral Science Research. Mr. Robinson will announce the date of this meeting at the March Partnership meeting.

IX. Adjournment

Louis Robinson adjourned the meeting at 10:53 a.m.