



**Executive Committee Meeting
Behavioral Science Research, 2121 Ponce de Leon Boulevard, Suite 230
December 17th, 2008 Minutes**

Approved October 16th, 2009

#	Members	Present	Absent	Guests
1	Batts, Metris	X		Ivonne del Valle Janet Nichols
2	Burton, Richard Sullivan, Jr.	X		Ronald Hall Ruth Weber
3	Downs, Frederick, Jr.	X		JJ
4	Friedman, Lawrence		X	Charlie LeClair
5	Hallmon, Rolando	X		Ed McGowan
6	McGuirk, John		X	Staff
7	Robinson, Louis	X		Christina Bontempo
8	Rolle, Betty	X		Kim Tardalo
9	Smith, Leroy, Jr.	X		
10	Waterman, Cheryl	X		
Quorum =4				

I. Call to Order/Introductions

The chair, Rolando Hallmon, called the meeting of the Executive Committee to order at 10:06 a.m. Mr. Hallmon requested a moment of silence for those lost to and living with HIV/AIDS. He welcomed everyone and asked for introductions.

II. Resource Persons

Mr. Hallmon indicated Behavioral Science Research staff as resource individuals.

III. Review Agenda

The committee reviewed the agenda.

IV. Review/Approve Minutes

The committee reviewed the minutes of June 2nd, 2008.

Motion to approve the minutes of June 2nd, 2008, as presented.

Moved: Frederick Downs

Seconded: Rev. Leroy Smith, Jr.

Motion: Passed

V. New Business

▪ **Care and Treatment Committee**

The committee recommendations to the food bank service description changes:

- On page 43, remove “symptomatic” criteria thereby leaving criteria as “indigent HIV,”
- Throughout page 44, “\$35 per week” was raised to “\$50 per week,”
- On page 45, “150% FPL” was raised to “250% FPL,”
- On page 45, “including food stamps” was modified and a sentence was added, “clients may qualify if they receive \$50 or less in food stamps,”
- Occurrence language will remain as is.

Members discussed special nutritional needs considerations and food stamp allowance eligibility. Louis Robinson explained to the committee that the Care and Treatment Committee meetings are the appropriate venue to discuss the changes and that if the recommendations are not approved at this meeting then no changes will be made until the next Care and Treatment Committee meeting. Members decided to accept the recommendations as presented.

Motion to approve the modifications to the Food Bank Service Description, as presented.

Moved: Rev. Leroy Smith, Jr.

Seconded: Metris Batts

Motion: Passed

The committee recommendation for the case management and peer educator reimbursement rate changes:

- The case management reimbursement rate will be raised from \$13 per unit to \$14 per unit,
- The peer educator reimbursement rate will be raised from \$6.75 per unit to \$7.50 per unit.
- The fee changes would be for the months of December 2008 through February 2009.

Motion to approve the modifications to case management and peer educator reimbursement rates, as presented.

Moved: Louis Robinson

Seconded: Rev. Leroy Smith, Jr.

Motion: Passed

▪ **Community Coalition Committee**

The committee recommendation to recommend Blanche Rodriguez for the State Government/Medicaid Representative seat on the Partnership.

Motion to recommend Blanche Rodriguez as a member of the Miami-Dade HIV/AIDS Partnership for the State Government/Medicaid Representative seat.

Moved: Louis Robinson

Seconded: Frederick Downs

Motion: Passed

The committee request for funds up to \$150 for participation in the 2009 Martin Luther King Day Parade.

Motion to approve funds up to \$150 to participate in the 2009 Martin Luther King Day Parade.

Moved: Louis Robinson

Seconded: Rev. Leroy Smith, Jr.

Motion: Passed

Members suggested consulting Carol Wilson and Jackie White to see if students can receive community service hours towards graduation for participating in Partnership recruitment events.

▪ **Strategic Planning Committee**

Staff presented the Executive Summary of the 2009 – 2011 Comprehensive Plan for HIV/AIDS for approval.

Motion to approve the 2009 – 2011 Comprehensive Plan for HIV/AIDS Executive Summary, as presented.

Moved: Metris Batts

Seconded: Louis Robinson

Motion: Passed

VI. Announcements

Louis Robinson announced that the Third Annual World AIDS Day Unity Awards were a success thanks to Metris Batts who organized the event.

Richard Sullivan Burton, Jr. announced a Christmas Party that night at 7:00 p.m., 935 Pennsylvania Avenue in Miami Beach.

VII. Next Meeting

The next meeting will be scheduled as needed.

VIII. Adjournment

Motion to adjourn.

Moved: Louis Robinson

Seconded: Metris Batts

Motion: Passed

The meeting adjourned at 10:52 a.m.