



Housing Committee Meeting
Florida City Neighborhood Service Center, 1600 NW 6th Court, Conference Room
March 19th, 2009 Minutes

Approved May 21, 2009

#	Members	Present	Absent	Guests	
1	Downs, Frederick, Jr.	X		Joe Boota	Angela Juarez
2	Gadlin, Lucille		X	Belkys Brilo	Vincend Marmello
3	Hall, Ronald	X		Linda Bryant	Joyce McClarin
4	Louis, Ray	X		Violet Byrd	James McKnight
5	McGowan, Ed		X	Theresa Conyes	Elena Morales
6	Robinson, Janet		X	Eve Cordon	Lethia Moses
7	Rolle, Betty	X		Sandra Dominguez	Robin Munnings
8	Tamayo, George	X		Clifford Drantly	Lisa Passee
9	Weathers, Irma	X		Marlen Florit	Gilberto del Pino
				Geraldine Gillings	Carles Pollot
				Lesia Harris	Tahituey Ribot
				Marly Howell	Christine Scott
				Rose Johns	Gary Wingfield
				Shaylene Johnson	Rosetta Wingfield
				Staff	
Quorum= 4				Marlen Hernandez	Kim Tardalo

I. Call to Order

The chair, Betty Rolle, called the meeting to order at 2:07 p.m. Ms. Rolle welcomed everyone and asked for a moment of silence. Ms. Rolle then asked for introductions.

II. Resource Persons

Ms. Rolle identified Behavioral Science Research (BSR) staff as resource individuals.

III. Review Agenda

The committee reviewed the agenda; Irma Weathers and Marlen Hernandez were added to announcements.

IV. Review/Approve Minutes

The committee reviewed the minutes of February 19th, 2009.

Motion to accept the minutes of February 19th, 2009.

Moved: Frederick Downs

Seconded: Ronald Hall

Motion: Passed

V. Membership

Marlen Hernandez

Ms. Hernandez reported that there are vacancies on the committee; specific vacancy reports and applications are available from staff.

Blanche Osorio resigned from the committee and Janet Robinson moved from Miami-Dade County, so her resignation is pending.

There is one application pending but the applicant was not present.

VI. Standing Business

- **City of Miami Housing Opportunities for Persons Living With AIDS (HOPWA) Report on Long Term Rental Assistance (LTRA) Waitlist** *Ray Louis*

Ray Louis announced that the HOPWA waitlist will be accepting applications from April 2nd to April 30th. Mr. Louis will forward the application information to staff and post it on the City's HOPWA website shortly. Applications will be sent to all Ryan White agencies as well as several libraries and other public locations for distribution. By the middle of May waitlisted clients should be notified of their numbers. By June 1st approximately 100 to 150 clients will be called from the waitlist.

Mr. Louis explained that both parts of the application need to be mailed together. He strongly recommended that applicants send their application by certified mail rather than depending on alternate submission methods such as having a case manager mail the application. Anyone with questions should contact Mr. Louis at the City of Miami, (305) 416-2092.

VII. New Business

- **Comprehensive Plan Goals** *Marlen Hernandez*

Members reviewed the Miami-Dade HIV/AIDS Partnership Housing Goals for years 2006 through 2008 (Housing Goals) and the Miami-Dade County Comprehensive Plan for HIV/AIDS 2009 to 2011 Housing Goals and Objectives Updates (Comprehensive Plan) (copies on file). Staff explained that the Housing Goals need to be revised to be incorporated into the Comprehensive Plan. Members will review these documents and address them at the April meeting.

- **Persons Living With HIV/AIDS (PLWHA) Expense Report Update** *Marlen Hernandez*

Ms. Hernandez updated the committee on three changes to the PLWHA expense report. Effective March 1st, the mileage reimbursement rate is \$0.55 per mile, expenses submitted more than four months after the expense date will not be reimbursed, and members should allow up to 15 days for processing.

VIII. Announcements

Ms. Weathers announced a church clothing giveaway.

Ms. Hernandez announced the following:

- The Annual Ryan White Program Client Satisfaction Survey will be administered in April and May. Clients were urged to participate in the survey which provides valuable information on the service system.
- Two community forums will be held in South Dade to assist staff in collecting additional information on the service delivery system for the annual Part A needs assessment process; Ms. Hernandez encouraged members to RSVP and attend. Fliers (copies on file) detailing the forums were available at the meeting.
- The Hialeah Housing Agency Section 8 will be accepting applications post marked by March 19th.

- Members should check the weekly Community Notices and www.aidsnet.org for the HOPWA waitlist application and information on other events.

IX. Next Meeting

The next meeting is April 16th, 2009 at the Edison Neighborhood Service Center.

X. Adjournment

Motion to adjourn.

Moved: Betty Rolle

Seconded: Frederick Downs

Motion: Passed

The meeting was adjourned at 3:30 p.m.