



Housing Committee Meeting
Edison Neighborhood Service Center, 150 NW 79th Street, Conference Room
July 16th, 2009 Minutes

Approved August 20, 2009

| # | Members | Present | Absent | Guests | |
|------------------|-----------------------|---------|--------|--------------------|-------------|
| 1 | Downs, Frederick, Jr. | X | | Alicia Apfel | |
| 2 | Gadlin, Lucille | X | | Sacha Fiol | |
| 3 | Hall, Ronald | X | | Alejandro Gonzalez | |
| 4 | Louis, Ray | X | | Jennifer King | |
| 5 | McGowan, Ed | X | | Jeri Pryor | |
| 6 | Rolle, Betty | X | | Felicia Reed | |
| 7 | Tamayo, George | X | | Israel Rodriguez | |
| 8 | Weathers, Irma | X | | Mark Trimmings | |
| | | | | Staff | |
| Quorum= 4 | | | | Marlen Hernandez | Kim Tardalo |

I. Call to Order

The chair, Betty Rolle, called the meeting to order at 2:08 p.m. Ms. Rolle welcomed everyone and asked for a moment of silence. Ms. Rolle then asked for introductions.

II. Resource Persons

Ms. Rolle identified Behavioral Science Research (BSR) staff as resource individuals.

III. Review Agenda

The committee reviewed the agenda; staff and the AIDS Health Care Foundation were added to announcements.

IV. Review/Approve Minutes

The committee reviewed the minutes of May 21st, 2009.

Motion to accept the minutes of May 21st, 2009.

Moved: Ed McGowan

Seconded: Lucille Gadlin

Motion: Passed

V. Membership

Marlen Hernandez

Ms. Hernandez reported that there are several vacancies on the Housing committee. There are 2 applications pending but the applicants are not present. There are also vacancies on all other committees and the full Partnership; specific vacancy reports and applications are available from staff.

VI. Standing Business

- **Report on Housing Opportunities for Persons Living with AIDS (HOPWA) Long Term Rental Assistance (LTRA) Waitlist** - Ray Louis

The HOPWA lottery waitlist has been run and finalized; the Housing chair and staff were present at the lottery drawing. Six hundred and seventy-nine (679) applications were received, but only 300 were able to be placed on the final waitlist because of financial constraints. Letters have been sent to all applicants stating their status as either waitlisted, not-waitlisted or not qualified, with an explanation for disqualification as needed. Clients on the waitlist will be called in increments of 10-20 households at a time beginning September 1st. This will allow the City of Miami time to identify any rollover funds. The City is trying to be conservative with expenditures and remain within budget.

The US Department of Housing and Urban Development (HUD) National Technical Assistance team has been assisting the City of Miami. The Technical Assistance team is urging clients to apply for other housing assistance and encouraging agencies funded by HOPWA to apply for competitive grants.

A question was asked regarding the BAME project; Mr. Louis replied that they are having problems with the current management not addressing the items identified during the April monitoring. The HUD TA office has offered to act as mediators to resolve the issues; if the issues are not resolved, the City may have to remove the current management team.

- **HOPWA/Ryan White Collaboration** - Ray Louis

A meeting was held between HOPWA and the Ryan White Program representatives to reaffirm coordination between housing specialists and medical case managers. Housing specialists will attend some of the Ryan White Medical Case Management trainings. There will also be an effort to simplify the forms used by both programs.

- **SSI/Social Security Disability Insurance Outreach Access and Recovery (SOAR) Project** - Ray Louis

The SOAR program is a pilot program within the homeless arena. The AIDS Housing office is asking the local community to implement this program in their areas. The City of Miami is looking to see if it can find a local contact to assist in implementing the program. Implementation of this program would assist HOPWA clients with no income and allow additional funds to be used for others on the waitlist.

- **Follow-up to Waitlist and Residency Query** - Marlen Hernandez

Ms. Hernandez reported on the tabled motion from the last meeting on the directive regarding prioritizing new applicants and relegating formerly terminated applicants to the end of the HOPWA waitlist. She stated that per the Partnership Bylaws, recommendations can be made but it would be ill-advised to make a directive to change a process once the process has been declared. The current HOPWA application states that a random lottery will be held. For the next application process, a directive may be recommended and forwarded to the City of Miami's legal counsel who can ensure that directives comply with Federal laws.

At the last meeting there were questions regarding the HOPWA requirements, specific to residency status. Ms. Hernandez reviewed HUD's statutes regarding program requirements, allocations and residency status for HOPWA and clarified that undocumented immigrants are ineligible for HOPWA.

▪ **Housing Needs Assessment**

- Alicia Apfel

Members reviewed in detail the findings and recommendations from the draft version of the Miami-Dade County 2009 HIV/AIDS Housing Needs Assessment and Recommendations in Response to Findings. Members asked that for the fourth recommendation on page 17 of 46 that, “medical case management system” be replaced with, “The HIV/AIDS care system (Ryan White and HOPWA).”

Motion to accept the Miami-Dade County 2009 HIV/AIDS Housing Needs Assessment and Recommendations in Response to Findings, with the change noted above.

Moved: Frederick Downs

Seconded: George Tamayo

Motion: Passed

▪ **Housing Goals for Comprehensive Plan**

At last month’s meeting the committee had briefly reviewed the 2006-2008 Housing Committee Goals and accepted a revised version of Goal 1. A revised version of Goal 2 was distributed to the committee for review (copy on file). The Goal and it’s corresponding activities, measurements, long term impact, progress report and review dates were accepted as follows:

| Goal 2: Improve housing stability for PLWHAs | | | | |
|---|--|---|------------------------|---------------------|
| Activities | Measurement | Long Term Impact | Progress Report | Review Dates |
| 2.1 Improve cross-system coordination between Ryan White Programs, other HIV/AIDS care case managers and housing program specialists. | 2.1.1 Opportunities to coordinate are identified. | 2.1.1. PLWHAs receive better quality of services. | | Quarterly |
| 2.2 Increase housing resources for PLWHAs. | 2.2.1 Identified resources on other housing opportunities are promoted on the Partnership website. | 2.2.1 Increased usage of other housing resources. | | Quarterly |
| | 2.2.2 Medical case management manual incorporates information on benefits eligibility, effective preparation of applications, support documentation, the appeals process and identified resources. | 2.2.2. Increased capacity to assist consumers in securing benefits. | | |

Motion to accept Housing Goal 2 with corresponding activities, measurements, long term impacts, and review dates, as discussed.

Moved: Frederick Downs

Seconded: George Tamayo

Motion: Passed

A motion was needed to extend the meeting and complete all items on the agenda.

Motion to extend the meeting until all agenda items have been completed.

Moved: George Tamayo

Seconded: Ronald Hall

Motion: Passed

VII. Announcements

Ms. Hernandez asked attendees to review the following:

- The flier (copy on file) for the Numbers that Count: Understanding Your Labs Training hosted by Donna Sabatino of Tibotec Therapeutics.
- The flier (copy on file) for the upcoming Community Coalition Committee Meeting.
- The flier (copy on file) for the Emergency Financial Assistance for Housing Program funding

Jennifer King from AIDS Healthcare Foundation passed out brochures and briefly announced the organization's mission and services offered.

VIII. Next Meeting

The next meeting is August 20th, 2009 at the Edison Neighborhood Service Center.

IX. Adjournment

Motion to adjourn.

Moved: Frederick Downs

Seconded: Ed McGowan

Motion: Passed

The meeting adjourned at 4:05 p.m.