



**Housing Committee Meeting  
Edison Neighborhood Service Center, 150 NW 79<sup>th</sup> Street, Conference Room  
November 19<sup>th</sup>, 2009 Minutes**

*Approved January 21, 2010*

#	Members	Present	Absent	Guests	
1	Downs, Frederick, Jr.		X	Antoinette Carr	
2	Gadlin, Lucille	X		Nicole Fiol	
3	Hall, Ronald	X		Carlos Alberto Marin	
4	Louis, Ray	X		Tahituey Ribot	
5	McGowan, Ed	X			
6	Reed, Felicia		X		
7	Rolle, Betty		X		
8	Tamayo, George	X			
9	Weathers, Irma	X			
				<b>Staff</b>	
<b>Quorum= 4</b>				Marlen Hernandez	Kim Tardalo

**I. Call to Order**

The chair, George Tamayo, called the meeting to order at 2:15 p.m. Mr. Tamayo welcomed everyone and asked for introductions.

**II. Resource Persons**

Mr. Tamayo identified Behavioral Science Research (BSR) staff as resource individuals.

**III. Review Agenda**

The committee reviewed the agenda; staff was added to announcements and non-business items were moved to the top of the agenda.

**IV. Review/Approve Minutes**

The committee reviewed the minutes of August 20<sup>th</sup>, 2009

**Motion to accept the minutes of August 20<sup>th</sup>, 2009 as presented.**

**Moved: Lucille Gadlin**

**Seconded: Ronald Hall**

**Motion: Passed**

**V. Announcements**

*- Marlen Hernandez*

Ms. Hernandez noted that on the November calendar the Community Coalition Committee meeting has been cancelled. She announced that the Housing Assistance Network of Dade (HAND) Program is on hold at least until after the holidays. Ms. Hernandez then asked attendees to review the following handouts (copies on file) in the meeting materials:

- Miami-Dade HIV/AIDS Partnership Meeting Report
- Support Groups list

- Department of Health (DOH) September Surveillance Data
- Miami Beach Community Health Center (MBCHC) Quilt exhibit
- MBCHC Art Through the Eyes of Love
- World AIDS Day materials

## VI. Membership

- *Marlen Hernandez*

Ms. Hernandez reported that there are several vacancies on the Housing Committee. There is 1 application pending but the applicant, Andrea Brooks of Camillus House, is not present. Members decided to wait until Ms. Brooks is present to vote on her application.

There are also vacancies on all other committees and the full Partnership; specific vacancy reports and applications are available from staff.

## VII. Standing Business

- *Report on Housing Opportunities for Persons Living with AIDS (HOPWA) Long Term Rental Assistance (LTRA) Waitlist* - *Ray Louis*

Mr. Louis noted that the City of Miami is in the process of organizing the tree lighting at the Freedom Tower, as is tradition.

Currently, there approximately 1,000 households receiving HOPWA assistance. The number of households must be reduced to 941 to allow for new clients to be called from the waitlist. Mr. Louis reported that it is a Federal regulation that a waitlist must be maintained regardless of housing availability and that he anticipates all waitlisted clients will eventually be served. At next month's meeting, he will provide the exact number of clients currently being served by HOPWA.

As a cost containment effort, effective December 1<sup>st</sup>, 2009, two changes will be made to the HOPWA Program. First, HOPWA will replace paid deposits with promissory notes. After a client moves out, landlords will be compensated for itemized and allowable damages. This change will only affect new clients or existing clients who move. Second, HOPWA will only pay up to 90% of the Fair Market Rent (FMR).

A question was posed regarding people on the waitlist moving in with people currently in HOPWA housing; Mr. Louis explained that this is possible and those interested in taking advantage of this should contact him.

Ed McGowan reported that Concept House is working with the Miami Beach Development Corporation to move forward with the Lifequest properties. Mr. McGowan will provide updates to the committee as they become available.

Members discussed the need to collaborate with other local housing assistance programs in order to accommodate clients in need of housing. Ms. Hernandez suggested using the Annual Report being created by the Strategic Planning Committee as a starting point. The Annual Report will be disseminated to the Board of County Commissioners and other elected officials. Members requested that Mr. Louis and Mr. McGowan, who are members of the Strategic Planning Committee, inform that committee of the need for safe and affordable housing options, and that the information be incorporated into the Annual Report. Members also requested to see a draft of the Annual Report.

**Motion for Mr. Louis and Mr. McGowan to address the need for safe and affordable housing to the Strategic Planning Committee to include in the Annual Report under the needs section and bring the draft back to the Housing Committee.**

**Moved: Lucille Gadlin**

**Seconded: Ray Louis**

**Motion: Passed**

**Opposed: Irma Weathers**

Ms. Hernandez will also ask Alicia Apfel for information on the Community Affordable Housing Strategy Alliance (CAHSA) which was working on the Affordable Housing Plan within the County.

## **VIII. New Business**

### ▪ **Housing Goals**

Members conducted the quarterly review of Housing Goals and updated the status of each activity.

- 1.1: Maintain and/or improve collaborative linkages (Homeless Trust, HOPWA, other existing housing programs & resources).  
Progress Report: This issue will be brought before the Strategic Planning Committee to be incorporated into the Annual Report under the needs section.
- 1.2: Provide guidance to government entities on HIV/AIDS housing needs and the use of dedicated resources (i.e. HOPWA).  
Progress Report: Item will be addressed via the Annual Report which will be disseminated to the Board of County Commissioners and other governmental entities.
- 1.3: Identify additional resources for housing and related services.  
Progress Report: Handouts are distributed at all meetings and [www.aidsnet.org](http://www.aidsnet.org) provides regular updates with this information.
- 2.1: Improve cross-system coordination between Ryan White Programs, other HIV/AIDS care case managers and housing program specialists.  
Progress Report: Housing specialists attend some medical case management trainings. This is an ongoing process and they may be required to attend pending a new contract year.
- 2.2: Increase knowledge of housing resources for PLWHAs.  
Progress Report: Known resources are regularly posted on [www.aidsnet.org](http://www.aidsnet.org) and information is distributed at meetings.

### ▪ **Chair Elect Elections**

Ms. Hernandez announced that Betty Rolle resigned as chair but will remain a member of the committee. Mr. Tamayo has become chair and staff contacted all eligible chair elect candidates prior to the meeting. Only two members expressed an interest in having their names placed on a ballot for chair elect. Members received a ballot and voted to accept it with Lucille Gadlin and Ed McGowan as nominees for chair elect.

**Motion to accept the chair elect ballot with Ms. Gadlin and Mr. McGowan as nominees.**

**Moved: Irma Weathers**

**Seconded: Ray Louis**

**Motion: Passed**

Staff tallied the votes and announced that Mr. McGowan was elected chair elect.

## **IX. Next Meeting**

The next meeting is December 17<sup>th</sup>, 2009 at the Edison Neighborhood Service Center.

**X. Adjournment**

**Motion to adjourn.**

**Moved: Irma Weathers**

**Seconded: Ray Louis**

**Motion: Passed**

The meeting adjourned at 3:50 p.m.