

FOR INFORMATIONAL PURPOSES ONLY
~ FINAL ~

**Miami-Dade HIV/AIDS Partnership
Medical Care Subcommittee Meeting**

Friday, April 24th, 2009
9:00 a.m. – 11:00 a.m.

Frankie Shannon Rolle Neighborhood Center
3750 South Dixie Highway, Room 205, Miami, FL 33133

No business was transacted because of lack of quorum.

The chair, Harold Clarke, welcomed everyone and asked for introductions. He identified Behavioral Science Research (BSR) staff as resource individuals and called for delivery of non-business items.

▪ *Agenda*

Members reviewed the agenda; staff was added to announcements.

▪ *Ryan White Program Report*

Carla Valle-Schwenk

Carla Valle-Schwenk reported that the full notice of grant award for Fiscal Year 2009 has been received; the Part A award is \$23,640,348. Sweeps letters will be sent out next week for the \$1,396,271 in unobligated funds.

The Minority AIDS Initiative (MAI) award for Fiscal Year 2009, beginning August 1st, is \$2,534,427. Sweeps for remaining Fiscal Year 2008 MAI funds will take place in May.

The Care and Treatment Committee will conduct Sweeps for both Part A and MAI Sweeps in May; recommendations will then go to the full Partnership.

The Ryan White Part A Prescription Drug Formulary allows for “Berocca / Berocca Plus or generic multi-vitamin B complex.” The current description has generated some confusion as to what generics qualify. Members thought it best to separate the statement into two: “Berocca / Berocca Plus (brand)” and “generic B complex multi-vitamin.” This will be revisited at the May meeting.

▪ *Performance Improvement Advisory Team (PIAT) Report*

Ariela Bernstein

Ariela Bernstein reported on PIAT, an advisory committee to the Ryan White Quality Management Program and the Office of Grants Coordination.

The PIAT is comprised of providers and consumers, including QA/QM staff, medical case management supervisors, medical case managers, substance abuse treatment providers, ACMS staff, and others. It is open to all.

The PIAT provides input and guidance on a variety of topics.

- *In 2008, topics covered in PIAT included:*

- Preparation for Substance Abuse Treatment Provider Record Reviews and development of thresholds
 - Recommendations for Substance Abuse Service Description revisions
 - Outreach Service Description revision
 - Follow-Up Outpatient Medical Provider Record Reviews
 - Review of various review and survey tools
 - Review of preliminary and final results of research projects
 - Monthly updates on medical case manager technical assistance visits and trainings
 - Recommendations for Medical Case Management Proficiency Exam thresholds
 - Revisions to the financial assessment in the Service Delivery Information System
 - Review of data pertaining to medical case manager case loads
 - Development of Activity Code Pilot Study in response to medical case manager case loads discussion
 - Revisions to HIV/AIDS Bureau Performance Measures
- *The 2009-2010 Quality Management Work Plan has been developed and reviewed by the PIAT and includes:*
- Dissemination of agency-specific oral healthcare record review results as well as an aggregate report (to be presented at the Oral Healthcare Subcommittee meeting in May)
 - Follow-up Substance Abuse Record Reviews and dissemination of reports
 - Creation of a Prescription Drug Provider review tool in preparation for an upcoming pharmacy review in conjunction with AIDS Education and Training Centers
 - Outreach Provider Record Review, including a fact finding research project and the creation of a review tool
 - Oral healthcare Record Review Follow-up
 - Analysis and dissemination of the Medical Case Management Proficiency Exam results
 - Technical assistance visits to medical case management agencies
 - Automated Case Management Systems (ACMS), Office of Grants Coordination (OGC) and BSR coordination meetings
 - Medical case manager trainings and supervisors trainings
 - Creation of an updated Medical Case Management Handbook
 - Revisions to the quality management component of the www.aidsnet.org website
 - Dissemination of results from the Activity Code Pilot Study
 - Needs Assessment activities

▪ *Membership Update*

Marlen Hernandez

Marlen Hernandez reported that the subcommittee has 10 vacancies total, five for Persons Living With HIV/AIDS (PLWHA).

Some of the physicians agreed to aid in recruitment by posting fliers in their waiting rooms.

Zenaida Bongato's membership term ended this meeting; she was presented with a certificate of appreciation and members thanked her for her participation on the subcommittee.

▪ *ADAP Report (April)*

Marlen Hernandez

- 1,738 clients were served.

- The average cost per client was \$912.49.
- Overdue enrollment rate is four percent (4%).
- Overdue lab rate is 35%.
- A new feature on the report shows prescription pick up rate of ADAP clients; in March the rate was 77.7%.

▪ *SFAN Report (March)*

Marlen Hernandez

- 491 clients were served.
- The average cost per client was \$148.96.
- Staff will contact SFAN for contract award total.

▪ *Trofile Assay Letter of Medical Necessity (LOMN)*

Carla Valle-Schwenk

Part A limits the number of Trofile tests to one per client per lifetime. The code TROF has been added to the Service Delivery Information System for billing the test. To receive reimbursement from Part A for a Trofile Assay test, physicians are required to complete the Part A LOMN, required by the Grantee for billing, and the Monogram Authorization of Services, required by Monogram to track payer source. Ms. Valle-Schwenk is drawing up a flow chart to assist providers with the process and paperwork.

▪ *Announcements*

Ms. Hernandez announced that the Housing Opportunities for Persons With AIDS (HOPWA) applications are due at the end of April. She asked members to urge their clients to get the application completed and to mail in both parts of the application together via certified mail.

Ms. Hernandez announced that the needs assessment meetings begin in June and asked members to review the June calendar (copy on file) for specifics. She will make agendas available as soon as possible so members can decide which meetings they would like to attend.

▪ *Next Meeting*

The next meeting is Friday, May 29th, 2009 at Frankie Shannon Rolle Neighborhood Center in Room 115.

Attendees

Members

1. Zenaida Bongato
2. Harold Clarke
3. Mark Keller
4. Steven Santiago
5. Michael Wohlfeiler

Guests

1. Gisel Hernandez
2. Virgil LiFrock
3. Angela Loboguerrero
4. Natalie Sosa
5. Carla Valle-Schwenk

Staff

1. Ariela Eshel Bernstein
2. Christina Bontempo
3. Beth Hayden
4. Marlen Hernandez
5. Susy Martinez
6. Kimberly Tardalo