



## II. Review Agenda

The agenda was reviewed; Rick Siclari will read the Care and Treatment report; John McGuirk will read the AIDS Drug Assistance Program (ADAP) report; Dan Wall and staff were added to announcements.

## III. Call to Order

Quorum was reached at 10:23 a.m. and Mr. McGuirk called the meeting to order.

## IV. Review/Approve Minutes

The committee reviewed the minutes of April 13<sup>th</sup>, 2009.

**Motion to approve the minutes of April 13<sup>th</sup>, 2009, as presented.**

**Moved: Dan Wall**

**Seconded: George Tamayo**

**Motion: Passed**

## V. Reports

### ▪ Membership Report

- *John McGuirk*

Today is Andrea Sheldon's last meeting. Members wished her well; she will be missed.

A new applicant for the Mental Health Provider Representative seat is to be presented during the Community Coalition Committee Report.

The Partnership still has several vacancies, including seven Representative of the Affected Community/PLWHA members. A full report of vacancies is in the meeting materials (copy on file) and membership applications are available from staff and online. Members were asked to promote membership opportunities within the community.

### ▪ Grantee Reports

#### - Ryan White Program

- *Theresa Fiaño*

The Office of Grants Coordination (OGC) has received notice of the full 2009-2010 grant award from the Health Resources and Services Administration (HRSA) in the amount of \$23,640,348. This is approximately a \$1.2 million (5.3%) increase for Miami-Dade from last year's award and is the first increase in the award in more than two years. Miami-Dade County received a score of 100 on the application with several strengths mentioned and no weaknesses.

The Office of Performance Review is conducting a review of the Minority AIDS Initiative (MAI) grant goals, objectives and outcome measures. Four teleconferences are scheduled, beginning this month, in preparation for the site visit on June 29<sup>th</sup> and 30<sup>th</sup>.

Final expenditures for Fiscal Year 2008 will be reported in June.

Sweeps #1 will be addressed under the Care and Treatment Committee Report.

#### - Part B

- *John Eaton*

Part B is now eligible to apply for supplemental funding, effective May, 2009.

There was a 4% reduction in General Revenue (GR) contract funds which has caused the discontinuation of some testing contracts.

- **General Revenue (GR)**

No report.

- **Housing Opportunities for Persons Living with AIDS (HOPWA)**

- Ray Louis

The Housing Needs Assessment Evaluation is complete; Alicia Apfel of Appletree Perspectives will report on the results at this month's Housing Committee meeting.

The HOPWA waitlist application period ended April 30<sup>th</sup>. Applications received are up 20% in volume from the previous application period.

Members brought up housing for those with criminal records; Mr. Louis asked members to attend next month's Partnership meeting to discuss this further.

Mr. Louis has been invited to a training on submitting disability applications on behalf of disabled applicants; he will present the information at a future Ryan White Program Medical Case Manager Training.

▪ **Committee Reports**

- **Care and Treatment Committee**

- Rick Siclari

The Department of Health (DOH) held a meeting regarding a new testing initiative; prevention providers were well represented but care and treatment providers were not. This was of concern since the launch of a testing initiative could have a significant impact on providers of medical and support services. The committee discussed drafting a letter to communicate to the DOH the need for committee and full Partnership members to be advised of and included in the testing and linkage initiative planning process.

**Motion to request of the DOH that the Miami-Dade HIV/AIDS Partnership and Care and Treatment Committee be involved in the planning process for the launch of the new testing and linkage initiative scheduled to be launched in June 2009.**

**Moved: Rick Siclari**

**Seconded: John McGuirk**

**Motion: Passed**

The committee heard an Oral Health Care Subcommittee update and approved the following subcommittee recommendations:

The Medicaid office has not updated its fees to date. Rather than continue to delay billing, the subcommittee recommended using last year's rates since there are few changes from year to year.

**Motion to accept the 2008 Medicaid rates, with the approved medical provider multiplier, for Oral Health Care services for FY 19.**

**Moved: Rick Siclari**

**Seconded: George Tamayo**

**Motion: Passed**

HRSA has finalized one performance measure for Oral Health Care: Percent of clients with HIV infection who received an oral exam by a dentist at least once during the measurement year. The subcommittee recommended adopting the performance measure.

**Motion to adopt the HAB HIV Core Clinical Performance Measures Adult/ Adolescent Clients Group 2: Oral Exam.**

**Moved: John McGuirk**

**Seconded: Dan Wall**

**Motion: Passed**

Clarification on the codes and allowable billing for tobacco cessation counseling and nutritional counseling were discussed. Code D1320, tobacco cessation counseling, is on the current Ryan White Oral Health Care Formulary; code D1310, nutritional counseling, is not. The subcommittee recommended the addition of the nutritional counseling code and recommended restricting billing for both tobacco cessation counseling and nutritional counseling to a maximum of twice per year.

**Motion to add code D1310, nutritional counseling, to the Ryan White Oral Health Care Formulary.**

**Moved: John McGuirk**

**Seconded: George Tamayo**

**Motion: Passed**

**Motion to limit billing for codes D1320, tobacco cessation counseling, and D1310, nutrition counseling, to twice per year.**

**Moved: Rick Siclari**

**Seconded: John McGuirk**

**Motion: Passed**

A protocol for nutrition, tobacco and dental health counseling was approved by the subcommittee but was sent back by Care and Treatment for clarification; recommended billing rates for both tobacco cessation counseling and nutritional counseling were also sent back to the subcommittee.

The subcommittee reviewed the aggregate scores from the recent Oral Health Care Record Review and recommended performance thresholds of 100% for eligibility, and 80% for all other sections of the review.

**Motion to adopt a compliance threshold of 100% on the eligibility section, and 80% on all other sections of the Oral Health Care Record Review.**

**Moved: John McGuirk**

**Seconded: Vanessa Mills**

**Motion: Passed**

The committee reviewed the Sweeps #1 sheet (copy on file). The award total is \$23,640,348 with an unobligated amount of \$1,396,271. Total requests were in excess of \$719,503. The committee opted to use unobligated dollars to return the categories of outpatient medical care, medical case management, oral health care, mental health therapy, substance abuse residential and transportation vouchers to the ideal budget levels originally submitted with the grant application. The remaining unobligated balance of \$230,854 was allocated to outpatient medical care (\$80,000), oral health care (\$80,000) and medical case management (\$70,854).

**Motion to make whole the outpatient medical care, medical case management, oral health care, mental health therapy, substance abuse residential and transportation vouchers service categories by adding \$569,757 to outpatient medical care, \$420,185 to medical case management, \$116,876 to oral health care, \$7,040 to mental health therapy, \$41,485 to substance abuse residential and \$10,074 to transportation vouchers.**

**Moved: John McGuirk**

**Seconded: George Tamayo**

**Motion: Passed**

**Motion to allocate \$80,000 to outpatient medical care, \$80,000 to oral health care and the remaining balance \$70,854 to medical case management.**

**Moved: John McGuirk**

**Seconded: Dan Wall**

**Motion: Passed**

<b>RANKING ORDER</b>	<b>SERVICE CATEGORIES</b>	<b>TOTAL</b>
1	Outpatient Medical Care	\$9,354,881
2	Prescription Drugs	\$2,615,785
3	Medical Case Management	\$3,314,183
4	Oral Health Care	\$1,481,622
5	Mental Health Therapy	\$239,084
6	Substance Abuse Outpatient	\$165,271
7	Insurance Services	\$325,000
8	Home Health Care	\$0
9	Substance Abuse Residential	\$1,971,235
10	Psychosocial Services	\$194,699
11	Outreach	\$422,879
12	Food Bank	\$307,516
13	Transportation Vouchers	\$102,074
14	Home Delivered Meals	\$108,085
15	Legal Assistance	\$249,000
16	Transportation Services (Vans)	\$6,000
	<b>SUBTOTAL</b>	<b>\$20,857,314</b>
17	Quality Management	\$419,000
18	Administration	\$2,364,034
	<b>GRAND TOTAL</b>	<b>\$23,640,348</b>

- Community Coalition Committee

- Christina Bontempo

Andrea Sheldon resigned from the committee. The committee thanked her for her service.

Miriam Nichols applied for the Mental Health Provider Representative seat on the Partnership. The committee voted to recommend the appointment of Ms. Nichols. Ms. Nichols introduced herself and Partnership members voted on the recommendation.

**Motion to recommend Miriam Nichols for the Mental Health Provider Representative seat on the Miami-Dade HIV/AIDS Partnership.**

**Moved: Andrea Sheldon**

**Seconded: George Tamayo**

**Motion: Passed**

Ms. Nichols wishes to serve on the Community Coalition Committee.

The Partnership General Revenue (GR), Department of Health (DOH), and Hepatitis C and HIV Co-infection seats remain vacant. The committee recommended that letters, signed by the Partnership chair and chair elect, be sent to JMHS which is the sole contractor of GR funding, the Miami-Dade County Health Department and Hep-C Alert, requesting assistance in filling these seats. It was noted that the GR seat has never previously been vacant since the Partnership was formed.

**Motion to send a letter from the Partnership chair and chair elect to Jackson Health Systems, the Miami-Dade County Health Department and Hep-C Alert to fill the GR, DOH, and Hepatitis C and HIV Co-infection representative seats, respectively.**

**Moved: Andrea Sheldon**

**Seconded: George Tamayo**

**Motion: Passed**

Members expressed concern that filling those three seats is not enough since there are also so many PLWHA vacancies. The committee recommends sending letters to all service providers asking for their assistance filling seats on the Partnership, by stressing the importance of PLWHA representation

on the Partnership and reminding providers that the composition of the Partnership, particularly PLWHA representation, is required to be reported to HRSA in the annual grant application.

**Motion to send a letter from the Partnership chair to all service provider agencies requesting assistance in filling PLWHA seats.**

**Moved: Andrea Sheldon**

**Seconded: George Tamayo**

**Motion: Passed**

Mr. McGuirk asked members to make a commitment to reach out to potential new members.

John Dow, Executive Director of South Florida Provider Coalition, will conduct a training on mental health and substance abuse resources on Tuesday, May 26<sup>th</sup> from 5:00 p.m. to 6:00 p.m., prior to the next committee meeting at BSR.

Donna Sabatino, Community Liaison, Manager of Tibotec Therapeutics-Virology, will conduct a training, *Numbers that Count, Understanding Your Labs*, prior to the July 27<sup>th</sup> committee meeting at BSR.

- **Strategic Planning Committee**

- Carol Wilson

The committee discussed the organization of the Ad-Hoc Research Committee. Ed McGowan, Barbara Messick and Lonnie Wooten volunteered to be the initial members of the ad hoc.

**Motion to accept Ed McGowan, Barbara Messick and Lonnie Wooten as the initial members of the Ad-Hoc Research Committee.**

**Moved: Carol Wilson**

**Seconded: John McGuirk**

**Motion: Passed**

Members discussed possible dates for the first Ad-Hoc meeting and decided July is an appropriate month. Staff will advertise the meeting date. The committee voted to move their regularly scheduled monthly meeting to the end of July in order to review input from the ad hoc.

Comprehensive Plan assignments were distributed to members.

Members discussed the need to produce an annual report and will make this a standing business item for the July meeting.

Members reviewed and revised the Assessment of the Administrative Mechanism for both the Partnership and providers. They will vote on the final draft at the July meeting.

▪ **Other Reports**

- **2009 Ryan White Program Meeting Report**

- Rolando Hallmon / John McGuirk

The meeting included discussion about a possible Ryan White Program Reauthorization or extension of the current legislation. Mr. Hallmon will forward materials to staff for distribution.

**VI. Standing Business**

▪ **Community Events Update**

Robert Hyde announced that the Coalition for Community Mobilization is sponsoring a pre-prom HIV testing initiative; he will forward the details to staff for distribution.

**VII. New Business**

- **Update on Request for Statewide Comprehensive Statement of Need (SCSN)** - John Eaton

Mr. Eaton and his colleagues from Tallahassee will present on the SCSN at the June Partnership meeting.

- **Requested Letters of Support**

Borinquen Health Care Center and Miami Beach Community Health Center have requested letters of support from the Partnership for expansion funding under Part C. Members reviewed and approved the letters (copies on file), as presented.

**Motion to approve letters of support for Borinquen Health Care Center and Miami Beach Community Health Care Center, as presented**

**Moved: Vanessa Mills**

**Seconded: John McGuirk**

**Motion: Passed**

**VIII. Announcements**

- **Needs Assessment** - John McGuirk

Mr. McGuirk asked members to review the needs assessment flier (copy on file) and encouraged members to attend as many meetings as possible.

- **Community Based Organizations (CBO) Request for Proposal (RFP)** - Dan Wall

Dan Wall announced that the Board of County Commissioners has approved the RFP process for the County General Funds CBO RFP; it is expected to be issued in June.

- **Ann D. Carter Remembrance** - Christina Bontempo

Christina Bontempo announced that Ann D. Carter passed away. Members discussed her hard work and impact on the HIV/AIDS community over the years. BSR will make a donation to the Dade Community Foundation's Community AIDS Partnership in Ms. Carter's name; members are welcome to add to the donation. A card to be sent to Ms. Carter's family was circulated at the meeting.

**IX. Next Meeting**

The next meeting is Monday, June 8<sup>th</sup>, 2009 at the Historical Museum.

**X. Adjournment**

**Motion to adjourn.**

**Moved: Rick Siclari**

**Seconded: Frances Fernandez**

**Motion: Passed**

The meeting adjourned at 11:23 a.m.

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Chair, Miami-Dade HIV/AIDS Partnership

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Date