

III. Review Agenda

The agenda was reviewed.

IV. Review/Approve Minutes

The committee reviewed the minutes of May 11th, 2009.

Motion to approve the minutes of May 11th, 2009, as presented.

Moved: Dan Wall

Seconded: Ozzie Heredia

Motion: Passed

Ray Louis noted a correction in the minutes on page three under Housing Opportunities for Persons Living with HIV/AIDS (HOPWA); the third paragraph should read, "Members brought up housing for those with criminal records; Mr. Louis asked members to attend the Partnership meeting to discuss this further."

Motion to reconsider the approval of the minutes.

Moved: Dan Wall

Seconded: Frederick Downs

Motion: Passed

After some discussion, members agreed to amend the minutes to include the change.

Motion to accept the minutes of May 11th, 2009, with the change noted above.

Moved: Ray Louis

Seconded: Ozzie Heredia

Motion: Passed

V. Reports

▪ Membership Report

- *John McGuirk*

The appointment of Miriam Nichols to the Mental Health Provider Representative seat is pending approval from the Mayor's office. As of Friday, June 5th, there was no news on the appointment.

On May 12th a letter was sent to each provider agency requesting assistance in recruiting peers. Staff has heard from one agency whose suggested representative was not eligible to sit on the full Partnership because he works for the agency. Staff will follow up with the other agencies.

Letters to JMH, the County Health Department, and ALERT Health, Inc., (formerly Hep-C Alert) to fill the GR, DOH, and Hepatitis C and HIV Co-infection representative seats, respectively, will be signed by the chair and chair elect today.

A full report of vacancies is in your packet and membership applications are available from staff and online. Please promote membership opportunities within the community.

▪ Grantee Reports

- Ryan White Program

- *Dan Wall*

The Office of Performance Review is conducting a review of the Minority AIDS Initiative (MAI) grant goals, objectives and outcome measures. Four teleconferences have begun in preparation for the site visit on June 29th and 30th.

The final expenditures for Fiscal Year 18 were reported: the entire formula award was spent but approximately \$1.2 million in supplemental and carryover funds were returned.

Year 19 contracts and Sweeps #1 amendments have been executed.

The Board of County Commissioners has approved the Request For Proposal (RFP) process for the County General Funds Community Based Organizations RFP; it is scheduled for a June 30th release.

- **Part B**

- *John Eaton*

Contracts were executed on April 1st and are due for a monitoring; Mr. Eaton will report back with results.

The General Revenue contract scheduled for a July 1st execution has been signed off by the CEO and was sent to Tallahassee prior to this meeting.

- **General Revenue (GR)**

No report.

- **Housing Opportunities for Persons Living with AIDS (HOPWA)**

- *Ray Louis*

Mr. Louis attended a Social Security Income (SSI)/Social Security Disability Insurance (SSDI) Outreach Access and Recovery (SOAR) training program on submitting disability applications on behalf of disabled applicants; he will present the information at a future Ryan White Program Medical Case Manager Training. He emphasized the need for it to be a collaborative effort and has plans to meet with the Office of Grants Coordination (OGC) for further discussion. Once the program is implemented technical assistance and training will be available and regular monitoring will be in place.

The lottery for the HOPWA waitlist will be final at the end of this month. With current budget constraints only 200 of 700 applicants will be served. The City of Miami is trying to find ways to make sure clients put the required 30% of their net income towards rent and maximize SSI/SSDI funding.

Members discussed the issue of implementing further regulations for HOPWA applicants with criminal records. It was reported that the US Department of Housing and Urban Development (HUD) has a series of regulations in place that will be difficult to change. Issues should be brought to the needs assessment meeting for further discussion.

▪ **Committee Reports**

- **Community Coalition Committee**

- *Cheryl Waterman*

John Dow conducted a training on substance abuse and mental health resources prior to the meeting; it was well attended.

Quorum was not reached. However, attendees discussed recruitment strategies and incentive items.

Lisa Sheffield and Richard S. Burton, Jr. termed off the committee at this meeting. Mr. Burton was the committee's chair elect. Staff will contact eligible members to replace the vacant chair elect seat and elections will be held in July.

The July 27th meeting at BSR will function as a recruitment workshop. Prior to the meeting, from 5:00 p.m. to 6:00 p.m., Donna Sabatino of Tibotec Therapeutics-Virology, will conduct a training, *Numbers that Count, Understanding Your Labs*.

- Housing Committee

- Frederick Downs

Members reviewed and made changes to Goal #1 of the Housing Comprehensive Plan. The second goal is scheduled to be reviewed at the next meeting. Once both goals have been reviewed, the document will go before the Strategic Planning Committee then the full Partnership to be incorporated into the Miami-Dade County HIV/AIDS Comprehensive Plan.

Alicia Apfel presented the draft 2009 HIV/AIDS Housing Needs Assessment Survey including a summary of findings, housing gap analysis and recommendations in response to the findings. Copies will be available to the public once the document is finalized.

Ray Louis reported that the LifeQuest I & II properties will receive approximately \$750,000 in HOPWA funding this Fiscal Year; additional funding for this project is pending.

- Medical Care Subcommittee Report

- John McGuirk

The Medical Care Subcommittee heard a special presentation by Dr. Jeffrey Beal, Medical Director of the AETC, who provided the subcommittee an overview of chart based reviews conducted at Miami-Dade County Ryan White Outpatient Medical Care agencies during the past fiscal year. The reviews identified strengths and opportunities for improvements in patterns of care and clinical operations. Overall, the guidelines were followed, nevertheless, there is room for improvement. The AETC will be offering technical assistance and training for Outpatient Medical Care providers during the current year.

The composition of the ADAP Formulary Workgroup was announced (see yellow handout). In 2008 the Partnership requested the Department of Health include Partnership representation on the ADAP workgroup. The Department of Health selected a County Health Department pharmacist as the official Miami-Dade County representative on the workgroup. The subcommittee requested that staff invite him to join the subcommittee.

The subcommittee was informed that the ADAP program has undergone a \$5 million reduction in this year's allocation. Additional funding may be available should there be a shortfall.

VI. Standing Business

▪ Community Events Update

No update.

VII. New Business

▪ Update on Request for Statewide Comprehensive Statement of Need (SCSN)

- John Eaton

Mr. Eaton and his colleagues from Tallahassee will present on the SCSN at the June Partnership meeting.

▪ Presentation: State of Florida SCSN 2009-2011

-Meghan Boyter/John Eaton

A presentation (copy on file) was given on the influence of the SCSN on patient care programs in the Miami-Dade Health Department's Office of HIV/AIDS. Beth Hayden thanked them for the presentation and then there was a question and answer session.

VIII. Announcements

Members were asked to attend the needs assessment meetings, beginning of June 17th.

IX. Next Meeting

The next meeting is Monday, July 13th, 2009 at the Historical Museum.

X. Adjournment

Quorum was lost during the last presentation. The meeting ended at 11:23 a.m.

Chair, Miami-Dade HIV/AIDS Partnership

Date