



### III. Review/Approve Minutes of June 13<sup>th</sup>, 2011 and Notes of July 11<sup>th</sup>, 2011

Members reviewed the minutes of June 13<sup>th</sup>, 2011.

**Motion to approve the June 13<sup>th</sup>, 2011 minutes as presented.**

**Moved: Dan Wall**

**Seconded: Louis Robinson**

**Motion: Passed**

Members reviewed the notes of July 11<sup>th</sup>, 2011.

### IV. Membership

*Fred Downs*

Patricia Gonzalez and Orlando Taquechel's applications have been approved by the Mayor and both applicants have been appointed to the Partnership.

There were three (3) new pending applications and one (1) re-application for full Partnership that were supposed to be reviewed at the August 29<sup>th</sup> Community Coalition Committee meeting, however, quorum was not reached. The Partnership will therefore review and vote on the applications in today's meeting.

The new applicants: James Ausborn, Rick Siclari, and Kira Villamizar and re-applicants: Ozzie Heredia and Blanche Rodriguez were voted on and recommended to the Mayor for appointment to the Partnership.

**Motion to recommend to the Mayor James Ausborn, Rick Siclari, Kira Villamizar, Ozzie Heredia, and Blanche Rodriguez to the Mayor appointment to the Partnership.**

**Moved: George Tamayo**

**Seconded: Winnie McCoy**

**Motion: Passed**

Members were reminded that there are vacancies on all committees and the full Partnership, including several Partnership seats for PLWHA members.

### V. Reports

#### ▪ Grantee Reports

#### - Ryan White Program

*Dan Wall*

The full notice of the Fiscal Year (FY) 2011-2012 Part A grant award has been received. This year's award is approximately \$300,000 less than last year.

The Mayor has submitted a memorandum of County re-organization. The Office of Grants Coordination will return to the Office of Management and Budget. Further changes may be forthcoming.

#### - Ryan White Part B

*Martina De Varona*

Ms. DeVarona reported that Part B has approved renewal contracts for expanding testing initiatives and prevention--negotiations for these contracts will begin shortly (report on file).

Services are being provided as per contracts include testing, prevention, ADAP, patient care, case management, and surveillance.

Programmatic monitoring was conducted at Empower U, Sembrando Flores, CHI, HBB, and SFAN; there were no issues to report.

All contract invoices are being processed as they are received, and are now sent to the Tallahassee disbursement office for payment.

There will be an ECHPP update meeting on Friday September 23, 2011.

- **AIDS Drug Assistance Program (ADAP)**

*Javier Romero*

Dr. Romero gave an ADAP program update (copy on file). There are 647 patients in Miami-Dade County on the ADAP waitlist. As of September 1, 2011 CVS Caremark began the ADAP Premium Plus program for Medicare Part D patients.

. In August ADAP had a surplus of \$81,079.30; prescriptions were up from 4,694 in July to 5,024 in August.

Dan Wall recommended that a letter be sent to Thomas Liberti copying Dr. Zayas, the Mayor's Office, and the Board of County Commissioners, addressing the six (6) months wait period before adding Dr. Jayaweera to the ADAP Advisory Workgroup.

**Motion to draft a letter to Thomas Liberti, Chief Bureau of HIV/AIDS, requesting Dr. Jayaweera be added to the ADAP Advisory Workgroup now.**

**Moved: Dan Wall**

**Second: Louis Robinson**

**Motion: Passed**

**Amend the previous motion to include an authorization for the Chair to sign and mail the letter on behalf of the Partnership.**

**Moved: Dan Wall**

**Second: Louis Robinson**

**Motion Passed**

- **SFAN General Revenue (GR)**

*Christine Rosillo*

Ms. Rosillo reported that 972 clients were served in July. Two hundred twenty of those clients had ADAP related visits. Eight hundred eighty seven were tested; there were 8 newly diagnosed.

All GR contracts have been mailed out to their respective providers.

- **Housing Opportunities for Persons With AIDS (HOPWA)**

*Ray Louis*

The HOPWA program has not been affected by federal funding cuts but administrative costs have been reduced by 50%. This will affect quality management; however, Mr. Louis advised the Partnership that HOPWA is working diligently to avoid any shortfalls in service quality because of reduced administrative funding.

Mr. Louis reported that HOPWA is still serving client 150 from the waitlist. Little Riverbend is accepting applications; applicants must be homeless with AIDS, and be registered with the Homeless Trust. Carrfour recently launch their Verde Gardens community in Homestead.

Mr. Louis reported there is an RFP out that is due on September 26<sup>th</sup>. The RFP includes: Long Term Rental Assistance (LTRA), Legal Services, Technical Assistance, Short Term Rental Mortgage and Utility Assistance (STRMU).

The STRMU program is a short term assistance program for people with HIV/AIDS. Clients will be able to receive assistance for 21 weeks. The purpose of the program is to prevent homelessness and to help people who are experiencing short term unexpected financial hardship. This program does not apply to clients currently being served by HOPWA; however, applicants on the HOPWA waitlist may apply. The program is scheduled to begin April 1, 2012.

▪ **Committee Reports**

- **Care and Treatment Committee**

*Louis Robinson*

The committee made a motion to require all members of the Medical Care Subcommittee to complete an annual disclosure form in January and for new members to complete the form at the time they become members.

**Motion to adopt the Policy and Procedure for Prescription Drug Formulary Review form, as revised.**

**Moved: George Tamayo**

**Second: Louis Robinson**

**Motion: Passed**

**Motion to have the Medical Care Subcommittee members complete annually, in January, a disclosure form similar to the Shands' model and for those who join as new members to complete the form upon joining.**

**Moved: George Tamayo**

**Second: Vanessa Mills**

**Motion: Passed**

The Care and Treatment Committee heard updates from Part A, Part B, ADAP, AICP and SFAN General Revenue.

The committee reviewed sweeps allocations and, in consideration of the fact that the final award for the current fiscal year has not been received, reductions were made to the last sweeps allocations; Outpatient Medical Care by \$105,150, Medical Case Management by \$105,150 and Oral Health Care by \$105,151. The committee made a second motion that if the final grant award is received and is sufficient that the three categories in question be restored to the original sweeps total.

**Motion to accept Care and Treatment report.**

**Moved: George Tamayo**

**Second: Janet Nichols**

**Motion: Passed**

- **Strategic Planning**

*Christine Rosillo*

The Strategic Planning Committee meeting was held on Friday, August 12<sup>th</sup>; quorum was not met and no business was conducted.

The Committee met again on September 9<sup>th</sup> and heard updates on the Ryan White program, University of Miami Research, and the Partnership.

Members reviewed the 2010 Annual Report on the HIV/AIDS Epidemic in Miami-Dade County. There was discussion of data updates and removal of the Commissioners' names in the "Top Ranked Zip Codes and Commission Districts of the more than 24,000 PLWHA in Miami-Dade County" table on page 4. Members unanimously opposed removal and voted to retain Commissioners' names on the Annual Report.

The Comprehensive Plan was reviewed; members noted the most recent ADAP report contained monthly expenditures exceed monthly allotments. As a result, the Committee therefore recommended the Partnership send a letter to the HIV/AIDS Bureau requesting the final version of their corrective plan in response to HRSA's audit report released several months ago.

**Motion to have the Partnership, under Chapter 119, request to the HIV/AIDS Bureau final version of their corrective action plan in response to the HRSA audit report.**

**Moved: Christine Rosillo**

**Second: Louis Robinson**

**Motion: Passed**

**Opposed: Dr. Javier Romero and Martina DeVerona**

**Motion to accept Strategic Planning Committee report.**

**Moved: Louis Robinson**

**Second: George Tamayo**

**Motion: Passed**

- **Housing Committee**

*Louis Robinson*

The committee heard a report on the Housing Opportunities for Persons Living with AIDS (HOPWA) Program. HOPWA has called up to number 150 on the waitlist.

At the September meeting, the Housing Opportunities Project for Excellence, Inc. (HOPE Inc.) will give a presentation on housing discrimination.

**Motion to accept the Housing Committee report.**

**Moved: Winnie McCoy**

**Second: Eddie Alonso**

**Motion: Passed**

- **Community Coalition Committee**

*Frederick Downs*

Members voted and recommended Mandy Mills' application for membership to the full Partnership at the July 27<sup>th</sup> meeting.

**Motion to recommend Mandy Mills to the full Partnership for the Housing, Homeless or Social Service Provider Representative.**

**Moved: Louis Robinson**

**Second: Dan Wall**

**Motion: Passed**

The Community Coalition Committee meeting held on Monday, August 29<sup>th</sup> did not meet quorum and was not able to conduct business.

- **Executive Committee**

Edurant, a new life saving antiretroviral, has been added to the ADAP prescription drug formulary. The medication is for treatment naïve patients. The subcommittee recommended adding Edurant to the Part A formulary with an effective date per Partnership approval.

The Committee reviewed data on Project Outreach and Homestead Hospital presented information about its patient profiles. Homestead Hospital will open a discharge clinic in January, 2012 and is looking for a Ryan White provider with whom the Hospital can subcontract to treat eligible Ryan White clients. The committee decided to set up a workgroup to develop solutions.

The Committee discussed the Year 21 Sweeps #1 (copy on file). A total of \$3,337,659 was swept from eight categories and \$4,059,376 requested in six categories. The available sweeps funding totaled \$1,954,125. The committee discussed at length how best to allocate the funds and chose to prioritize four out of the six core categories (Outpatient Medical Care, Medical Case Management, Insurance Services and Oral Health Care) because these had the greatest unmet needs and were ranked highest.

The Committee also discussed the \$625,972 carryover from Year 20. The committee decided to divide the carryover allocation equally between Outpatient Medical Care, Oral Health Care and Insurance Services.

The Committee discussed the Year 21 Minority AIDS Initiative (MAI) Sweeps#1 (copy on file). There was \$114,672 in carryover from YR 20 available for allocation. Recognizing the greatest need was the Outpatient Medical Care service category, the committee decided to place the full amount in this category.

**Motion to ratify the actions of the Executive Committee on August 29<sup>th</sup>, 2011 and to accept the motions of the full report.**

**Moved: Vanessa Mills**

**Second: Louis Robinson**

**Motion: Passed**

**VI. Standing Business**

**- Bylaws Review**

**Motion to accept Bylaws changes as presented.**

**Moved: George Tamayo**

**Second: Louis Robinson**

**Motion: Passed**

**VII. New Business**

**- Financial Disclosures**

*Alexis Bowen*

Members were reminded to submit their financial disclosure forms to the Department of Elections as soon as possible.

**VIII. Announcements**

Vanessa Mills and Ozzie Heredia requested and then later withdrew their request for letters of support from the Partnership for the HOPWA RFP. The procedure for requesting letters of support was discussed and Dan Wall made the recommendation to create a rapid response procedure for letters of support when time is short.

**Motion to have staff develop a procedure for request a rapid response for letters of support within a short time period.**

**Moved: Dan Wall**

**Second: Ozzie Heredia**

**Motion: Passed**

Robert Hyde reported that the week of September 19<sup>th</sup> is National Wellness Week.

Clarissa Hazel made an announcement on behalf of Catholic Charities.

**IX. Next Meeting**

The next meeting is Tuesday, October 11<sup>th</sup>, 2011 at the Historical Museum.

**X. Adjournment**

**Motion to adjourn.**

**Moved: Fredrick Downs**

**Seconded: Janet Nichols**

**Motion: Passed**

The meeting was adjourned at 11:17 a.m.