



**Ryan White Program Performance Improvement Advisory Team**  
**Minutes of January 15, 2010**  
*Behavioral Science Research*  
 2121 Ponce de Leon Blvd., Suite 250  
 Coral Gables, FL 33134

*Approved March 19, 2010*

#	Members	Organization	Guests	Organization
1	Ed McGowan	Concept House	Trudy Conway	University of Miami
2	George Barroso	North Dade Health Center	James Jacques	Empower "U"
3	Idania Tellez	Citrus Health Center	Tania Lopez	Care Resource
4	Frederick Downs	Partnership Chair Elect	Carmen Manes	Care Resource
5	Charles Garcia	CHI	Samantha Ross	University of Miami
6	Karen Hilton	University of Miami		
7	Sergio Lindarte	SFAN		
8	Kathy Mercogliano	University of Miami	<b>BSR Staff</b>	
9	Marie Presmy	Mercy Hospital	Ariela Eshel	
10	Johnny Rogers	Empower "U"	Beth Hayden	
11	Paul Staffelbach	The Village South	Sandra Sergi	
12	Carla Valle-Schwenk	Office of Grants Coordination	Kim Tardalo	
13	Ruth Weber	Empower "U"		
14	Stephen Williams	Helen B. Bentley		
15	Rokecia Wright	CHI		

1. Ed McGowan called the meeting to order and asked for introductions.
2. PIAT members reviewed the November 18, 2009 minutes. No changes were made.
3. **Standing Business**
  - Medical Case Management Updates
    - *Technical Assistance (TA) Visits* – The focus continues to be the first three sections of the Comprehensive Health Assessment, including documentation and progress notes for certified prescription drug referrals, and the Plan of Care (POC).
    - *Monthly Medical Case Management (MCM) Training* – The January training focused on the medication and adherence sections of the Comprehensive Health Assessment and POC development. Sandra Sergi implemented pre/post-tests; results of the post-test were much higher than the pre-test.
    - *MCM Appreciation Luncheon* – The luncheon was a success. Funding will be secured for the 2010 lunch as early as possible.
    - *Quarterly Medical Case Management Record Reviews* – The record review report card has improved vastly over the past year. For the last quarter of 2009, all agencies submitted reports by the deadline with the exception of three that had approved extensions. Sergio Lindarte noted there is a useful report in the Service Delivery Information System (SDIS) that assists in selecting charts for the quarterly reports. Ariela Eshel asked if user group meetings on SDIS updates would be useful. Members agreed it would be useful and suggested posting videos of these trainings online so

users could reference the information as needed. George Barroso suggested that all MCM trainings be video taped to make the information available to those who could not attend.

- *Outcome Measures* - There was some discussion regarding the discrepancies between Minority AIDS Initiatives (MAI) Health Resources and Services Administration (HRSA) outcomes and SDIS reporting. Carla Valle-Schwenk acknowledged the programming issues and explained that her report to HRSA will include a narrative explaining the discrepancies. She will ask Automated Case Management Systems (ACMS) to repair the programming issues to avoid reporting discrepancies in the future.
- Record Reviews – Update
  - *Prescription Drugs* –Five of six reviews have been completed. Once all reports are disseminated, aggregate results will be presented to the PIAT.
  - *Oral Health Care* – The oral health care follow up record reviews will begin in February and be completed by the end of March. Dr. Carol Stewart, Dental Director of the Florida/Caribbean AIDS Education and Training Center (AETC), will be conducting the reviews.

#### 4. **New Business**

- *Out of Network Referral* –A meeting to review the out of network (OON) referral was held with QM, OGC, PAC Waiver case managers, General Revenue (GR) case managers, and other representatives on December 9<sup>th</sup>. PIAT members were provided with copies of the OON referral meeting minutes for review and the revised OON referral, Ryan White Program consent forms, and the Miami-Dade County Notice of Privacy Practices. Final copies will be sent electronically and as hard copy in English, Spanish and Creole.
- *Activity Code Study* – Per the PIAT’s recommendation, a follow-up to the activity code pilot study conducted in April 2009 will be conducted on a larger scale in February 2010 in order to validate the original findings. Ten MCMs will participate in the study for a period of ten business days. Results will be presented to PIAT upon analysis.
- *Substance Abuse Treatment Provider Meeting* – A meeting was held in January 2010 to review the American Society of Addiction Medicine (ASAM) forms in SDIS, and discuss agency admission criteria and referral processes. BSR will follow up with John Dow and ACMS to discuss programming the ASAMs into the SDIS. Clarissa Hazel of St. Luke’s announced that Catholic Charities received a Substance Abuse Mental Health Services Administration (SAMHSA) grant which will allow for 63 beds annually or nine beds every 43 days. This will substantially increase the number of Ryan White clients who can be served through Catholic Charities. The County and BSR are coordinating with the South Florida Provider Coalition to add notifications regarding available beds at non-Ryan White Program residential substance abuse treatment providers to the weekly Service Provider Information Network (SPIN) announcements.
- *Outreach Services*
  - *Proposed Plan for Identification, Testing, and Linkage to Care of People Unaware of their HIV/AIDS Status* –According to HRSA’s requirements for the new legislation, one third of supplemental funds will be awarded based on Eligible Metropolitan Areas (EMAs) success in finding those unaware of their status, getting them tested and connecting them to care. This substantially changes the current outreach focus on clients lost to care or at risk of becoming lost to care. EMAs were required to submit

an addendum to the grant application describing their plan to find Persons Living With HIV/AIDS (PLWHA) who are unaware of their status, test them and connect them to care. Since the Department of Health (DOH) and local programs already focus on testing and connecting new clients to care, the plan was developed with a focus on preventing duplication of efforts. The plan counts for 34 of 100 points towards the supplemental award. The DOH estimates there are 6,585 people who are HIV+, unaware and not in care. The State of Florida can report new positives by reporting site. Arrangements can be made with sites reporting the highest rates and outreach workers can be present at these sites or on call to assist the newly diagnosed. Florida also participates in the CDC initiative Serological Testing Algorithm for Recent HIV Seroconversion (STARHS) which identifies infections less than six months old. Utilizing this data would especially help pin point the location of brand new positives. Prior to making a final decision on how to approach this issue, a town hall meeting will be held with key players. Carla emphasized that there will not be a return to the broad street outreach done in the past. Members discussed the need for testing at substance abuse and mental health treatment centers.

- *PIAT Recommendations for QM Activities for FY 20* – Members will email recommendations prior to the March 2010 meeting.
5. **Next Meeting** –The February meeting was cancelled due to scheduling conflicts; the next meeting will be held on Friday March 19, 2010.