



**Ryan White Program Performance Improvement Advisory Team**  
**Minutes of June 17, 2011**  
*Behavioral Science Research*  
*2121 Ponce de Leon Blvd., Suite250*  
*Coral Gables, FL 33134*

#	Members	Organization	Guests	Organization
1	Elizabeth Davis	Jessie Trice	Elvira Calizaire	Miami-Dade Health Dept.
2	Frederick Downs	Partnership Chair	Rosemonde Francis	Borinquen
3	Karen Hilton	University of Miami	Gustavo Gallego	SFAN
4	Ed McGowan	Concept House		
5	Joe Martinez	ACMS		
6	John Rogers	Empower "U"	<b>BSR Staff</b>	
7	Orlando Taquechel	MBCHC	Ariela Eshel	
8	Carla Valle-Schwenk	Office of Grants Coordination	Beth Hayden	
9	Stephen Williams	Helen B. Bentley	Kimberly Tardalo	
10	Rhonda Wright	Helen B. Bentley		

1. The PIAT Chair, Ed McGowan called the meeting to order.
2. PIAT members reviewed the May 20, 2011 minutes. No changes were made.
3. **Standing Business**
  - *Ryan White Program Update* –
    - Carla Valle-Schwenk reported the following:
      - The Office of Grants Coordination (OGC) has not yet received notice of the full grant award from HRSA.
      - Lead case managers are now allowed to utilize the REV/CON codes.
  - *Medical Case Management (MCM) Updates* -
    - *Technical Assistance (TA) Visits* – Monthly TA visits have continued as usual. At some agencies and per the supervisors’ request, selected charts will be reviewed by BSR QM staff along with the MCM and the supervisor to ensure areas of weakness are identified and addressed immediately.
    - *Monthly Medical Case Management (MCM) Training* – Dr. Jayaweera presented on hepatitis C; Dr. Vanessa Silebi presented on HIV and the body: the kidney, Petra Brock-Getz presented on the Health Literacy Survey; Mandy Mills gave a follow-up presentation on Legal Services of Greater Miami and Joe Martinez presented on the follow-up module in SDIS.
    - *MCM Supervisors Training* –The supervisors training on May 25<sup>th</sup> focused on health literacy as well as REV/CON code usage.

- *Record Reviews* –
  - Mental health/psychosocial reviews are complete; one report is still pending: the follow-up pharmacy record reviews are complete (except for SFAN which will be reviewed at a later date). PIAT will receive an aggregate report for the pharmacy record review findings later in the agenda and the mental health/psychosocial aggregate report will be presented once all individual agency reports have been disseminated.
- *Early Identification of Individuals with HIV/AIDS (EIIHA) and Enhance Comprehensive HIV Prevention Planning (ECHPP)* –
  - There will be an outreach training held on June 21<sup>st</sup> for the new SDIS screens and processes involved in EIIHA. The pilot program with the Department of Health STD clinic will likely be expanded following the training.

#### 4. **New Business**

- *Adherence Modules for the Comprehensive Health Assessment (CHA)* –
  - Members reviewed adherence modules from Tibotec Therapeutics' HIV Case Manager portal in May. Tibotec notified staff the materials on the portal are public domain and may be freely accessed. Staff is working with ACMS to develop a link to the site through the SDIS.
  - It was suggested that anonymous surveys based on the "Why It's Worth It" handout from the Tibotec portal be placed in client waiting rooms. A pilot program will begin at Miami Beach Community Health Center's Alton Road location shortly since, again, Donna Sabatino clarified the Tibotech survey is public domain.
- *Quarterly MCM Record Reviews – Report Cards* – All agencies were in compliance or asked for an extension which they met.
- *MCM Training First Quarter Attendance Record* – All MCMs and peer educators are on target to meet the 20 hours per year attendance requirements. Attendance is way up and many MCMs and peer educators attend a training every month since the trainings cover such useful information.
- *Aggregate Pharmacy Record Review Findings* – Ariela Eshel reviewed the aggregate report (copy on file) and members discussed the results. Pharmacy providers will be asked to attend an upcoming PIAT meeting to discuss the findings and determine a performance threshold for the prescription drugs service category.
- *Webinar – The AIDS Institute with the Florida Department of Health's Bureau of HIV/AIDS and Hepatitis* – Members participated in the Webinar.

5. **Announcements** – There were no announcements.

6. **Next Meeting** – The next meeting will be held on Friday July 15<sup>th</sup>, 2011.