



Ryan White Program Performance Improvement Advisory Team
Minutes of May 20, 2011
Behavioral Science Research
2121 Ponce de Leon Blvd., Suite250
Coral Gables, FL 33134

#	Members	Organization	Guests	Organization
1	Frederick Downs	Partnership Chair	Elvira Calizaire	MDC Health Department
2	Karen Hilton	University of Miami	Gullermo Fernandez	MBCHC
3	Ed McGowan	Concept House	Gustavo Gallego	SFAN
4	Joe Martinez	ACMS	Adrienne Grudzien	Care Resource
5	John Rogers	Empower "U"	Jose Ortega	MBCHC
6	Orlando Taquechel	MBCHC	BSR Staff	
7	Carla Valle-Schwenk	Office of Grants Coordination	Petra Brock-Getz	Susy Martinez
8	Stephen Williams	Helen B. Bentley	Robert Ladner	Kimberly Tardalo
9	Rhonda Wright	Helen B. Bentley	Beth Hayden	

1. The PIAT Chair, Ed McGowan called the meeting to order.
2. PIAT members reviewed the April 15, 2011 minutes. No changes were made.
3. **Standing Business**
 - *Ryan White Program Update* –
 - Carla Valle-Schwenk reported the following:
 - The Office of Grants Coordination (OGC) has not yet received notice of the full grant award from HRSA.
 - New billing codes will be added to the Service Delivery Information System (SDIS) for outreach workers; a memo is pending.
 - Carla is working on a letter for Medical Case Management (MCM) providers that will confirm allowance of lead case managers to utilize the REV/CON codes beginning June 1st.
 - *Medical Case Management (MCM) Updates* -
 - *Technical Assistance (TA) Visits* – Monthly TA visits have continued as usual. At some agencies and per the supervisors’ request, selected charts will be reviewed by BSR QM staff along with the MCM and the supervisor to ensure areas of weakness are identified and addressed immediately.
 - *Monthly MCM Training* – This month Allison Ruby of Merck presented on a program for women of color that includes videos that can be used by MCMs to start conversations with clients on various topics such as adherence and stigma; Petra Brock-Getz presented on the Client Satisfaction Survey and asked MCMs for assistance with the client recruitment process; Mandy Mills of Legal Services of

Greater Miami provided a detailed description of the legal services provided through the Ryan White Program along with a review of Advanced Directives and permanency planning; Ariela Eshel and Susy Martinez provided MCMs with an exercise utilizing the revised Comprehensive Health Assessment and presented on the elements of good and bad quality documentation.

- *MCM Supervisors Training* –The supervisors training will be held on May 25th and will focus on health literacy as well as REV/CON code usage.
- *Record Reviews* –
 - There is one mental health/psychosocial review pending; the follow-up pharmacy record reviews are complete (except for SFAN which will be reviewed at a later date). PIAT will receive aggregate reports once all individual agency reports have been disseminated.
- *Early Identification of Individuals with HIV/AIDS (EIIHA)* –
 - The Ryan White Program has received its first two referrals from the Department of Health (DOH) STD clinic. Currently, Care Resource outreach workers are being utilized for the pilot program; eventually the program will expand to include all Part A outreach workers. The Ryan White Program will also be linking outreach workers to newly diagnosed clients through the Enhanced Comprehensive HIV/AIDS Prevention Plan (ECHPP) collaboration and Take Control events.

4. **New Business**

- *Two Programs Grow Into One: A Successful Experience* –
 - Orlando Taquechel presented on the transition of Ryan White Program services from Mercy Hospital to Miami Beach Community Health Center (MBCHC) (copy on file).
- *Adherence Modules for the Comprehensive Health Assessment (CHA)* –
 - Members reviewed adherence modules (copies on file) from Tibotec Therapeutics' HIV Case Manager portal. Members deemed some items appropriate for treatment naïve clients, some better suited for treatment experienced clients and some appropriate for all clients. QM staff will create a draft of adherence modules for PIAT to review at the next meeting.
 - It was suggested that anonymous surveys based on the “Why It’s Worth It” handout (copy on file) from the Tibotec portal be placed in client waiting rooms. Orlando offered MBCHC’s 710 Alton Road location as a pilot program for the questionnaire. Staff will contact Donna Sabatino to obtain authorization to use the survey.

5. **Announcements** – There were no announcements.

6. **Next Meeting** –The next meeting will be held on Friday June 17th, 2011.