



**Ryan White Program Performance Improvement Advisory Team
Minutes of September 16, 2011**
*Behavioral Science Research
2121 Ponce de Leon Blvd., Suite250
Coral Gables, FL 33134*

#	Attendees:	Organization	Guests	
1	Elizabeth Davis	Jessie Trice		
2	Karen Hilton	University of Miami		
3	Joe Martinez	ACMS		
4	Elvira Calizaire	MDC Health Department		
5	Tom Pietrogallo	Care Resource		
6	John Rogers	Empower "U"	BSR Staff	
7	Dionne Proulx	SFAN		
8	Francis Rosemond	Borinquen	Patria Avila	
9	Mirta Soto Rosario	AHF	Alexis Bowen	
10	Ruth Weber	Empower "U"	Petra Brock-Getz	
11	Stephen Williams	Helen B. Bentley	Beth Hayden	
12	Ed McGowan	Concept House	Suzy Martinez	
13	Rhonda Wright	Helen B. Bentley		

1. The chair, Ed McGowan, called the meeting to order.
2. PIAT members reviewed the July 14, 2011 minutes. No changes were made.
3. **Standing Business**
 - *Ryan White Program Update* –
 - Beth Hayden gave the following report:
 - The Office of Grants Coordination (OGC) received the final notice of award from the Health Resources and Services Administration (HRSA). Funding was reduced by approximately \$300,000 from last fiscal year (FY).
 - OGC and BSR are working on the Ryan White Application; the application is due November 1st.
 - *Medical Case Management (MCM) Updates* -
 - *Technical Assistance (TA) Visits* – Monthly TA visits will resume in October.
 - *Monthly Medical Case Management (MCM) Training* – In September, Mandy Mills, Legal Services of Miami, presented on Social Security Disability and Non-Disability issues. Dr. Wohlfeiler and Dr. Kinder gave a presentation on Complera and Alicia Apfel from Appletree Perspectives was invited to discuss the HOPWA Housing Needs Assessment.

- *Record Reviews* –
 - Mental health/psychosocial reviews are complete; the follow-up is scheduled for 2012.
 - In October entitlement reviews will begin at all case management agencies. The purpose of the reviews is to ensure all clients who may be eligible for other benefits or funding sources are referred to the appropriate entities.
 - One pharmacy will be reviewed January 2012 following implementation of their new management system.
 - Targeted medical reviews will begin with AETC in November or December 2011.
- *Outreach Training* –
 - Staff is currently monitoring outreach input of new cases in SDIS.
 - SDIS review training is being planned for October or November.
 - In this year's grant application, a section on EIIHA and ECHPP is included.
- *Linkage to Care table:*
 - Suzy Martinez reviewed the Linkage to Care Forms table (copy on file). The table shows the count by month from May through September 2011. The testing site was the MDCHD's STD clinic at 1350 NW 14th Street with Care Resource as the Outreach Provider. Overall, the table shows that there is an 80% connection rate; those that were not connected had various reasons such refusing to sign the form, or reusing linkage to care.

4. **Old Business**

- *Review of HRSA and Part A/Minority AIDS Initiative (MAI) Outcome Measures* –
 - Members reviewed the Quality Management (QM) Plan to Monitor and Improve Service Delivery and Client Outcomes, Ryan White Part A Program FY 2010-2011 (copy on file). Attendees reviewed changes to outcomes, targets and QM indicators for core medical services and support services.

5. **New Business**

- *ADAP Survey for Medical Case Management*
 - An ADAP survey for medical case management was developed to measure how well case managers coordinate with ADAP, as well as how enrollment and re-enrollment are being tracked. Staff will have results at the next meeting.
- *CD4 Reporting Compliance*
 - Petra Brock-Getz reviewed an analysis of FY 20 clients' CD4 counts (copy on file). It was noted that there has been an issue with reporting. However, HCN is now sending lab reports and compliance should continue to rise.
- *Prescription Drug Services Benchmark*
 - Beth Hayden reviewed the 2010-2011 Aggregate Pharmacy Report (copy on file). Ms. Hayden reported that facilities had improved and compliance is good. A recommendation was made to establish a benchmark level for pharmacies from at 85%. The recommendation will be discussed at the next Medical Care Subcommittee meeting.

6. **Announcements**– There were no announcements.

- The next meeting will be held on Friday October 21, 2011.